

**AGENDA**  
**Garfield County Public Library District Board of Trustees Meeting**  
**Date: Thursday, May 5, 2022, 2:00 PM**  
**Place: Parachute Branch Library**

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

**I. CALL TO ORDER**

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda (p.1)

**II. CONSENT AGENDA FOR APPROVAL**

- A. Minutes of Library Board meeting April 7, 2022 (pp. 2-4)
- B. Claims for Board Approval: General Fund March 16, 2022 to April 15, 2022 (pp. 5-6); Alpine Bank Credit Card Statement March 2022 (pp. 7-10)

**III. ACTION ITEMS**

- A. Vote on At-Large Board member vacancy & BOCC Board presenter, Adrian Rippy-Sheehy
- B. Approve amendments to the Citizen Oversight Committee Charge, Kevin Hettler (p. 11)
- C. Appoint/remove member(s) - Citizen Oversight Committee, Kevin Hettler
- D. Landscaping contractor vendor selection, Kevin Hettler, Jon Medrano

**IV. DISCUSSION ITEMS**

- A. Introduction of Jamie LaRue, Executive Director, Adrian Rippy-Sheehy
- B. Executive Director Assimilation Plan, Kim Owens
- C. Management Report, Kevin Hettler
- D. Treasurer/Finance Report, Michelle Foster (pp. 12-17)
- E. Branch Report, Stacy Kline, Parachute Branch Manager (pp. 18-19)
- F. "Did You Know", Michelle Foster

Next Board Meeting June 2, 2022, 2pm, Location: Carbondale Branch Library, 320 Sopris Ave. Carbondale

Adjourn meeting.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 prior to the meeting.

Prepared by: Kevin Hettler, Interim Executive Director  
Posted on: April 29, 2022

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING  
Place: Glenwood Springs Branch Library  
April 7, 2022**

**I. A. CALL TO ORDER**

**Adrian Rippy - Sheehy** called the meeting to order at **2:00 pm**. Kim Owens conducted the roll call.

**BOARD MEMBERS PRESENT:**

Adrian Rippy -Sheehy  
Michelle Foster  
Crystal Mariscal  
Jocelyn Durrance  
Susan Use

**STAFF PRESENT:**

Kevin Hettler	Trary LaMee
Kim Owens	Sheldon Emery
James Larson	Daniel Messer
Jenn Cook	Toni Carsten
Emily Hisel	Ana Gaytan
Rob Zimmerman	
Tracy Kallassy	

**PUBLIC PRESENT:**

None

**GUESTS PRESENT:**

Kim Seter  
Audrey Imhoff  
John Mallonee

**BOARD MEMBERS EXCUSED:**

Carolyn Tucker

**I. B. PUBLIC COMMENT:**

None

## **I. C. APPROVAL OF THE AGENDA**

A motion to approve the agenda was made by Crystal Mariscal, seconded by Susan Use - **Motion passed unanimously**

## **II. CONSENT ITEMS FOR APPROVAL**

A motion to approve the consent agenda items was made by made by Jocelyn Durrance, seconded by Crystal Mariscal - **Motion passed unanimously.**

## **III. ACTION ITEMS**

- A.** A motion to approve Gifts and Loans of Public Art Policy was made by Susan Use, seconded by Crystal Mariscal - **Motion passed unanimously.**
- B.** A motion to approve Agreement for Gifts of Artwork Form was made by Susan Use, seconded by Crystal Mariscal - **Motion passed unanimously.**
- C.** A motion to approve Community Endorsements Policy was made by Jocelyn Durrance, seconded by Michelle Foster - **Motion passed unanimously.**
- D.** A motion to approve Disability Insurance Provider vendor selection recommendation - **Motion passed unanimously.**

A quorum was present on all above action items with 4 yes votes on each action item.

## **IV. DISCUSSION ITEMS**

### **A. Introductions and Interviews with 2 At-Large Board member candidates, Adrian Rippy-Sheehy**

1. Audrey Imhoff
2. John Mallonee

### **B. Management Report, Kevin Hettler**

Discussed preparations and assimilation plan for the incoming Executive Director.

Discussed the upcoming Staff Training Day on April 20, the Board is welcome to attend, it will be posted as a public meeting.

There's an opening on the Citizen Oversight Committee.

We're replacing our copiers with new machines leased through Ricoh, delivery depends on the supply chain.

All libraries are opening on Sundays starting May 1, this is the first time in GCPLD history that all branches will be open on Sundays.

### **C. Treasurer/Finance Report, Michelle Foster**

We received the final sales tax figures for 2021, it's up 26% from the year prior. The Financial Statement audit is progressing well and is on schedule. The 2023 budget process will begin in July.

**D. Glenwood Springs Branch Report, Daniel Messer, Branch Manager**

The branch is fully staffed for the first time since October 2020. Programs are seeing a good attendance rate. Local art guild displayed their art in the Glenwood branch, 60 people attended the art reception.

**E. Did You Know, Susan Use**

Susan talked about the book, The Paris Library.

A motion to adjourn was made by Michelle Foster, seconded by Adrian Rippy-Sheehy. **Motion passed unanimously.**

The meeting adjourned at **2:57** pm.

**NEXT MEETING**

A special board meeting will be held April 20, 2022 at Grand River Health conference center for staff training day from 9:00a.m. – 4:00pm.

The next regular board meeting will be held May 5, 2022 at the Parachute Branch Library at 2:00pm.

**Garfield County Public Library District**  
**Claims for Board Approval**  
**March 16 through April 15, 2022**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>10010 · Alpine Bank- Gen(..7072)</b>				
03/28/2022	elec	Alpine Bank	Feb c.c. pmt	(8,550.59)
03/28/2022	elec	CRA	Mar cra contributions	(9,688.96)
03/28/2022	elec	CRA	Mar cra contributions	(9,134.76)
03/31/2022	24903	A Clean Break, LLC	RI, SI, NC March cleaning	(6,030.00)
03/31/2022	24904	Anvil Points Upholstery & Carpet	RI CA carpet and furniture cleaning	(5,302.45)
03/31/2022	24905	Ingram Library Services	Library materials	(19,482.10)
03/31/2022	24906	Midwest Tape	Library materials	(6,555.37)
03/31/2022	24907	OverDrive	Library eMaterials	(18,108.86)
03/31/2022	24908	Universal Mechanical Services, LLC	Building hvac repairs	(7,243.70)
03/31/2022	24909	Willis Towers/CEBT	April health insurance	(24,863.84)
03/31/2022	24910	Cook, Jennifer	Mileage reimb	(71.25)
03/31/2022	1001094	AG Flooring LLC	SI rubber floor repair	(673.00)
03/31/2022	1001095	Ajax Roofing Company LLC	CA gutter cleaning	(1,600.00)
03/31/2022	1001096	Amazon Capital Services	School's Out supplies	(470.76)
03/31/2022	bp elec1482	Black Hills Energy	GW & CA gas	(2,072.95)
03/31/2022	1001097	Cardiff Cleaning Service	CA GW janitorial services	(3,726.00)
03/31/2022	1001098	CenturyLink	Elevator and fire alarm telephone service	(420.66)
03/31/2022	1001099	Citadel Security Group, LLC	GW security service	(4,030.56)
03/31/2022	bp elec1486	City of Glenwood Springs	GW electricity	(624.48)
03/31/2022	1001100	Clark, Brianna	Returned material refund	(10.98)
03/31/2022	1001101	Colorado Special Districts Prop&Liab Pool	Workers' comp coverage audit	(1,090.00)
03/31/2022	bp elec1489	De Lage Landen Financial Services, Inc.	Copier lease	(449.00)
03/31/2022	bp elec1490	Demco	Processing supplies & RI office supplies	(421.94)
03/31/2022	1001102	ELM USA, Inc.	Disc resurfacing supplies	(263.49)
03/31/2022	1001103	Employers Council, Inc.	Employers Council HR membership, 2/1/22 - 1/31/2	(3,300.00)
03/31/2022	1001104	Lively Electric, Inc.	RI lobby phonebox install; CA instahot fixture	(2,243.63)
03/31/2022	1001105	Morning Star Elevator, LLC	NC service contracts for semi-annual elevator serv	(358.00)
03/31/2022	1001106	NewsBank, inc.	Post Independent online annual subscription July 21	(2,737.00)
03/31/2022	1001107	Setzer & Vander Wall, P.C.	Legal services	(2,634.00)
03/31/2022	1001108	Springshare LLC	LibCal year subscription for public laptops, 5/2022 -	(2,896.00)
03/31/2022	1001109	Suarez, Dulce Andrea	Spanish translation services	(30.00)
03/31/2022	1001110	Tiger, Inc.	gas dellivery - 4 locations	(2,742.63)
04/04/2022	Eft	Alpine Bank- CC	Apr merchant fees	(234.64)
04/08/2022	Eft	Colorado Dept of Revenue-Sales Tax	Sales tax 1Q 2022	(604.21)
04/08/2022	Eft	City of RI-Sales Tax	1Q sales tax	(86.05)
04/08/2022	Eft	Town of CA- Sales Tax	1Q sales tax	(102.34)
04/08/2022	Eft	City of GL- Sales Tax	1Q sales tax	(99.25)
04/10/2022	eft	Verizon Wireless	Cell phones, hotspots, & moda service	(6,272.17)
04/15/2022	24911	Amazon .com	Feb and March Event / office / facilities supplies	(5,676.54)
04/15/2022	24912	Armendariz, Joanna	Mileage reimbursement	(129.87)
04/15/2022	24913	Aspen Dance Connection	GW tap dancing event	(2,190.00)
04/15/2022	24914	Chastain, Ashley Blayne	Death of The Pugilist performances	(1,800.00)
04/15/2022	24915	Durgin Electric LLC	CA LED project	(25,436.25)
04/15/2022	24916	Ethoriele Music	Death of The Pugilist performances	(1,800.00)
04/15/2022	24917	Ingram Library Services	Library materials	(2,623.07)
04/15/2022	24918	Larson, James	Mileage reimbursement for PLA conference	(100.62)
04/15/2022	24919	Marmot Library Network, Inc.	2nd Q IT support; WSJ, Overdrive, Blackstone subs	(61,218.90)
04/15/2022	24920	Midwest Tape	Hoopla; Library Materials	(5,353.17)
04/15/2022	24921	Moore, Jem	Death of The Pugilist performances	(2,400.00)
04/15/2022	24922	OverDrive	Library eMaterials	(11,228.64)

**Garfield County Public Library District**  
**Claims for Board Approval**  
**March 16 through April 15, 2022**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/15/2022	24923	Willis Towers/CEBT	May health insurance	(26,222.25)
04/15/2022	24924	Wu, MinTze	Death of The Pugilist performances	(3,450.00)
04/15/2022	24925	Adams, Joy	Death of The Pugilist performances	(1,800.00)
04/15/2022	Eft	Garfield County Public Library Foundation	donations / book sales	(1,387.00)
04/15/2022	1001111	625-Water(9283)	RI SI staff water	(128.00)
04/15/2022	1001112	Ajax Roofing Company LLC	CA gutter cleaning	(1,000.00)
04/15/2022	1001113	AlwaysMountainTime LLC	radio advertising	(1,654.00)
04/15/2022	1001114	American Janitor LLC	PA March cleaning	(986.40)
04/15/2022	1001115	Benson, Kim	Mileage reimbursement	(105.55)
04/15/2022	1001116	C. Fletcher and Company, LLC	Copyright permission for Death of the Pugilist	(750.00)
04/15/2022	1001117	Cedar Networks	April broadband	(744.00)
04/15/2022	1001118	CenturyLink	elevator and fire alarm telephone	(418.50)
04/15/2022	1001119	Chenowith, Nicole	Teen Literacy conference travel	(236.34)
04/15/2022	1001120	Citadel Security Group, LLC	GW security service	(2,671.92)
04/15/2022	bp elec1510	City of Rifle	RI water/sewer	(169.05)
04/15/2022	1001121	Computershare Trust Company	2017 c.o.p. trustee fee	(2,500.00)
04/15/2022	bp elec1512	Cura HR, LLC	HR support	(1,560.00)
04/15/2022	1001122	Daly Property Services, Inc.	CA GW snow removal Jan - Mar	(3,558.75)
04/15/2022	1001123	Gracey, John	Irish musical performances	(600.00)
04/15/2022	1001124	Gracey, Kathryn	Irish musical performances	(600.00)
04/15/2022	bp elec1516	ImageNet Consulting LLC	copier copies	(628.94)
04/15/2022	1001125	Ingraham, Ildiko	CA sound immersion event	(250.00)
04/15/2022	1001126	Kallassy, Tracy	PLA conference airport parking & mileage reimburs	(145.30)
04/15/2022	1001127	Kline, Stacy	Mileage reimbursement	(45.88)
04/15/2022	1001128	Micro Plastics, Inc.	Spanish banners	(296.00)
04/15/2022	1001129	Morning Star Elevator, LLC	NC elevator repair	(466.57)
04/15/2022	bp elec1522	Mountain Pest Control, Inc.	March spraying	(150.00)
04/15/2022	1001130	Mountain Waste & Recycling	SI trash / recycling	(79.03)
04/15/2022	1001131	Mutual of Omaha	April disability insurance	(904.11)
04/15/2022	1001132	Ramirez, Sandra Prado	Polynesian dance	(100.00)
04/15/2022	1001133	Sopris Sun	Ads	(170.00)
04/15/2022	1001134	Suarez, Dulce Andrea	Spanish translation services	(60.00)
04/15/2022	1001135	Tiger, Inc.	gas delivery	(1,854.27)
04/15/2022	1001136	Town of Carbondale	water / sewer	(66.04)
04/15/2022	bp elec1530	Town of New Castle	sewer / water	(215.18)
04/15/2022	1001137	Town of Parachute	sewer / water / trash	(129.40)
04/15/2022	bp elec1532	Town of Silt	sewer / water	(151.20)
04/15/2022	1001138	Trane US Inc.	2nd quarter maintenance	(2,661.91)
04/15/2022	1001139	Transparent Information Services, LLC	Background checks	(216.70)
04/15/2022	1001140	Unique Management Services, Inc.	Collections service	(646.75)
04/15/2022	1001141	Versatile Productions, Inc.	Video recording services for tap dance event	(730.00)
04/15/2022	bp elec1537	Waste Management	Trash/recycling	(302.03)
04/15/2022	1001142	Western Paper Distributors	janitorial supplies	(700.64)
04/15/2022	bp elec1539	WEX Bank	March vehicle fuel / washes	(891.59)
04/15/2022	bp elec1540	Xcel Energy	Electricity	(3,980.47)
04/15/2022	1001143	Zoobean Inc	Annual Beanstack subscription	(1,525.00)
Total 10010 · Alpine Bank- Gen(..7072)				(343,091.45)

## Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 03/31/2022

Type	Date	Num	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>						8,550.59
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 192 items</b>						
Credit Card Charge	02/28/2022	RIMichaels	RI crafting circle supplies	X	(111.47)	(111.47)
Credit Card Charge	02/28/2022	RIWalmart	RI teen programming refres...	X	(56.69)	(168.16)
Credit Card Charge	02/28/2022	SITownofSil	SI garden club plots	X	(45.00)	(213.16)
Credit Card Charge	02/28/2022	SSFacebook	Facebook ads	X	(35.00)	(248.16)
Credit Card Charge	02/28/2022	NCUSPS	ILL postage	X	(6.38)	(254.54)
Credit Card Charge	02/28/2022	SITownofSil	SI garden club service fee f...	X	(1.88)	(256.42)
Credit Card Charge	02/28/2022	SSLowe's	Facilities supplies	X	(1.28)	(257.70)
Credit Card Charge	03/01/2022	SSPhilLongH	Heater repair for library truck	X	(1,177.26)	(1,434.96)
Credit Card Charge	03/01/2022	SSDenco	Large format printer paper	X	(630.30)	(2,065.26)
Credit Card Charge	03/01/2022	SSLaQuinta	ED candidate hotel	X	(384.00)	(2,449.26)
Credit Card Charge	03/01/2022	SSLaQuinta	ED candidate hotel	X	(384.00)	(2,833.26)
Credit Card Charge	03/01/2022	SSLaQuinta	ED candidate hotel	X	(384.00)	(3,217.26)
Credit Card Charge	03/01/2022	SIBurningMt	SI Mardi Gras refreshments	X	(100.00)	(3,317.26)
Credit Card Charge	03/01/2022	NCCityMarke	NC teen programming refre...	X	(50.42)	(3,367.68)
Credit Card Charge	03/01/2022	SSSunburstC	Wash for Silver Bullet	X	(45.00)	(3,412.68)
Credit Card Charge	03/01/2022	NCCityMarke	NC staff morale	X	(10.98)	(3,423.66)
Credit Card Charge	03/01/2022	GWCityMarke	GW teen programming refre...	X	(9.96)	(3,433.62)
Credit Card Charge	03/02/2022	CA88Grill	ED candidate lunch	X	(104.38)	(3,538.00)
Credit Card Charge	03/02/2022	SSCityMarke	Refreshments & decor for b...	X	(88.01)	(3,626.01)
Credit Card Charge	03/02/2022	SSThaiChili	ED candidate lunch	X	(59.25)	(3,685.26)
Credit Card Charge	03/02/2022	SSSunburstC	Wash for library truck	X	(45.00)	(3,730.26)
Credit Card Charge	03/02/2022	SSLazyBearR	ED candidate lunch	X	(42.23)	(3,772.49)
Credit Card Charge	03/02/2022	SIUSPS	ILL postage	X	(3.03)	(3,775.52)
Credit Card Charge	03/02/2022	RIUSPS	ILL postage	X	(3.03)	(3,778.55)
Credit Card Charge	03/03/2022	SSAzuradisc	Optical cleaner	X	(87.92)	(3,866.47)
Credit Card Charge	03/03/2022	SSStarbucks	Refreshments for board me...	X	(35.90)	(3,902.37)
Credit Card Charge	03/03/2022	GWWalmart	GW art reception refreshme...	X	(34.50)	(3,936.87)
Credit Card Charge	03/03/2022	GWCityMarke	GW art reception refreshme...	X	(18.74)	(3,955.61)
Credit Card Charge	03/03/2022	GWUSPS	ILL postage	X	(6.66)	(3,962.27)
Credit Card Charge	03/04/2022	SSCityMarke	Refreshments & decor for b...	X	(38.95)	(4,001.22)
Credit Card Charge	03/04/2022	GWCityMarke	GW art reception refreshme...	X	(11.99)	(4,013.21)
Credit Card Charge	03/04/2022	SIUSPS	ILL postage	X	(9.06)	(4,022.27)
Credit Card Charge	03/04/2022	CAUSPS	ILL postage	X	(5.08)	(4,027.35)
Credit Card Charge	03/05/2022	SSDiscountS	PA passive children's progra...	X	(255.72)	(4,283.07)
Credit Card Charge	03/07/2022	SSWalmart	Facilities supplies	X	(38.44)	(4,321.51)
Credit Card Charge	03/07/2022	NCUSPS	ILL postage	X	(6.06)	(4,327.57)
Credit Card Charge	03/08/2022	SSGWChamber	Glenwood Chamber 2022 e...	X	(25.00)	(4,352.57)
Credit Card Charge	03/08/2022	SSUSPS	Postage	X	(10.95)	(4,363.52)
Credit Card Charge	03/09/2022	SS4AllPromo	School's Out event supplies	X	(775.33)	(5,138.85)
Credit Card Charge	03/09/2022	GWNewCastle	GW staff morale	X	(42.32)	(5,181.17)
Credit Card Charge	03/09/2022	SSFacebook	Facebook ads	X	(18.51)	(5,199.68)
Credit Card Charge	03/09/2022	RIUSPS	ILL postage	X	(4.83)	(5,204.51)
Credit Card Charge	03/10/2022	SSStiebelEI	RI hand dryer part	X	(62.98)	(5,267.49)
Credit Card Charge	03/10/2022	SSAceHardwa	Extension cords	X	(39.00)	(5,306.49)
Credit Card Charge	03/10/2022	SSAceHardwa	CA lightbulbs	X	(17.98)	(5,324.47)
Credit Card Charge	03/10/2022	PAUSPS	ILL postage	X	(3.03)	(5,327.50)
Credit Card Charge	03/11/2022	SSHiltonPor	PLA conference lodging for ...	X	(5,818.80)	(11,146.30)
Credit Card Charge	03/11/2022	SSDiscountS	PA storytime supplies	X	(326.17)	(11,472.47)
Credit Card Charge	03/11/2022	SSInnovativ	IUG 2022 conference registr...	X	(75.00)	(11,547.47)
Credit Card Charge	03/11/2022	SIMisty'sCo	SI staff morale	X	(40.79)	(11,588.26)
Credit Card Charge	03/11/2022	SSAdobe	Adobe Stock subscription	X	(29.99)	(11,618.25)
Credit Card Charge	03/11/2022	RIWalmart	RI adult program refreshme...	X	(22.56)	(11,640.81)
Credit Card Charge	03/11/2022	SSAdobe	Adobe Creative Cloud subsc...	X	(19.99)	(11,660.80)
Credit Card Charge	03/11/2022	SSValleyLum	Facilities supplies	X	(9.99)	(11,670.79)
Credit Card Charge	03/11/2022	GWUSPS	ILL postage	X	(3.63)	(11,674.42)
Credit Card Charge	03/13/2022	SSUber	training travel	X	(12.25)	(11,686.67)
Credit Card Charge	03/14/2022	SSTritonDat	Wall mounts for courtesy ph...	X	(224.49)	(11,911.16)
Credit Card Charge	03/14/2022	SSTheStampM	RI stamps	X	(47.30)	(11,958.46)
Credit Card Charge	03/14/2022	NCWalmart	NC staff morale	X	(24.92)	(11,983.38)
Credit Card Charge	03/14/2022	NCWalmart	NC movie day refreshments	X	(18.00)	(12,001.38)
Credit Card Charge	03/14/2022	NCWalmart	NC senior program refresh...	X	(17.90)	(12,019.28)
Credit Card Charge	03/14/2022	GWWalmart	GW Affirming Voices refres...	X	(10.00)	(12,029.28)
Credit Card Charge	03/15/2022	GWUSPS	GW stamps & ILL postage	X	(61.03)	(12,090.31)
Credit Card Charge	03/15/2022	CACityMarke	CA movie night refreshments	X	(60.82)	(12,151.13)
Credit Card Charge	03/15/2022	SSAmazon	PA staff light filters	X	(52.64)	(12,203.77)

## Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 03/31/2022

Type	Date	Num	Memo	Cir	Amount	Balance
Credit Card Charge	03/15/2022	SSWalmart	SI analog phone	X	(8.46)	(12,212.23)
Credit Card Charge	03/15/2022	SIDollarGen	SI garden club supplies	X	(8.00)	(12,220.23)
Credit Card Charge	03/15/2022	SIDollarGen	SI garden club supplies	X	(5.00)	(12,225.23)
Credit Card Charge	03/15/2022	NCUSPS	ILL postage	X	(3.63)	(12,228.86)
Credit Card Charge	03/16/2022	PAUSPS	ILL postage	X	(5.43)	(12,234.29)
Credit Card Charge	03/17/2022	SSGlobalDoc	Admin document shredding	X	(137.95)	(12,372.24)
Credit Card Charge	03/17/2022	SSCORiverVa	State of the Community regi...	X	(120.00)	(12,492.24)
Credit Card Charge	03/17/2022	RIWalmart	RI Switch controllers for ga...	X	(108.88)	(12,601.12)
Credit Card Charge	03/17/2022	RIWalmart	RI spring break programmin...	X	(69.50)	(12,670.62)
Credit Card Charge	03/17/2022	RIWalmart	RI staff morale	X	(20.56)	(12,691.18)
Credit Card Charge	03/17/2022	RIUSPS	ILL postage	X	(6.06)	(12,697.24)
Credit Card Charge	03/17/2022	SSUSPS	ILL postage	X	(3.03)	(12,700.27)
Credit Card Charge	03/18/2022	SIHogbackPi	SI teen program refreshments	X	(18.74)	(12,719.01)
Credit Card Charge	03/18/2022	RIUSPS	ILL postage	X	(4.23)	(12,723.24)
Credit Card Charge	03/19/2022	SSRobly	Robly email newsletter platf...	X	(52.50)	(12,775.74)
Credit Card Charge	03/20/2022	SSAdobe	Adobe Creative Cloud subsc...	X	(29.99)	(12,805.73)
Credit Card Charge	03/21/2022	SSNextiva	Nextiva recurring subscriptio...	X	(1,898.26)	(14,703.99)
Credit Card Charge	03/21/2022	SSAmazon	Facilities wireless mouse & p...	X	(63.89)	(14,767.88)
Credit Card Charge	03/21/2022	SSWalmart	RI extension cords for events	X	(36.40)	(14,804.28)
Credit Card Charge	03/21/2022	GWUSPS	ILL postage	X	(7.26)	(14,811.54)
Credit Card Charge	03/22/2022	SICityMarke	SI concert refreshments	X	(58.00)	(14,869.54)
Credit Card Charge	03/22/2022	PAWalmart	PA spring programming sup...	X	(48.90)	(14,918.44)
Credit Card Charge	03/22/2022	SSLucLac	PLA conference per diem	X	(27.00)	(14,945.44)
Credit Card Charge	03/22/2022	PAWalmart	PA staff morale	X	(26.34)	(14,971.78)
Credit Card Charge	03/22/2022	SSModernMar	PLA conference per diem	X	(20.65)	(14,992.43)
Credit Card Charge	03/22/2022	SSLucLac	PLA conference per diem	X	(19.20)	(15,011.63)
Credit Card Charge	03/22/2022	RIVeggieGri	PLA conference per diem	X	(19.15)	(15,030.78)
Credit Card Charge	03/22/2022	CAKillerBur	PLA conference per diem	X	(18.90)	(15,049.68)
Credit Card Charge	03/22/2022	SSKillerBur	PLA conference per diem	X	(15.05)	(15,064.73)
Credit Card Charge	03/22/2022	PAUSPS	ILL postage	X	(12.09)	(15,076.82)
Credit Card Charge	03/22/2022	SSTailwindC	PLA conference per diem	X	(8.37)	(15,085.19)
Credit Card Charge	03/22/2022	SSTriMet	PLA conference light rail fare	X	(5.00)	(15,090.19)
Credit Card Charge	03/22/2022	PAWalmart	PA STEM program supplies	X	(2.98)	(15,093.17)
Credit Card Charge	03/22/2022	SSTriMet	PLA conference light rail fare	X	(2.50)	(15,095.67)
Credit Card Charge	03/22/2022	RITriMet	PLA conference light rail fare	X	(2.50)	(15,098.17)
Credit Card Charge	03/23/2022	SSChicagoDi	Natl Library Week posters &...	X	(130.01)	(15,228.18)
Credit Card Charge	03/23/2022	SSMtnHighPa	PA paint & supplies	X	(43.81)	(15,271.99)
Credit Card Charge	03/23/2022	SSMamaMiaTr	PLA conference per diem	X	(40.25)	(15,312.24)
Credit Card Charge	03/23/2022	SSAfuriRame	PLA conference per diem	X	(36.30)	(15,348.54)
Credit Card Charge	03/23/2022	SSAdobe	Adobe Pro DC subscriptions	X	(33.98)	(15,382.52)
Credit Card Charge	03/23/2022	CAAfuriRame	PLA conference per diem	X	(28.80)	(15,411.32)
Credit Card Charge	03/23/2022	SSDenny's	PLA conference per diem	X	(28.28)	(15,439.60)
Credit Card Charge	03/23/2022	CAThaiPeaco	PLA conference per diem	X	(22.00)	(15,461.60)
Credit Card Charge	03/23/2022	SSAfuriRame	PLA conference per diem	X	(21.85)	(15,483.45)
Credit Card Charge	03/23/2022	SSDenny's	PLA conference per diem	X	(20.15)	(15,503.60)
Credit Card Charge	03/23/2022	SSDenny's	PLA conference per diem	X	(19.88)	(15,523.48)
Credit Card Charge	03/23/2022	CAMashitaTe	PLA conference per diem	X	(18.24)	(15,541.72)
Credit Card Charge	03/23/2022	CADenny's	PLA conference per diem	X	(13.67)	(15,555.39)
Credit Card Charge	03/23/2022	RIDenny's	PLA conference per diem	X	(13.49)	(15,568.88)
Credit Card Charge	03/23/2022	SSCityMarke	Admin staff morale	X	(12.98)	(15,581.86)
Credit Card Charge	03/23/2022	RISubway	PLA conference per diem	X	(11.62)	(15,593.48)
Credit Card Charge	03/23/2022	RIPortlandR	PLA conference per diem	X	(10.62)	(15,604.10)
Credit Card Charge	03/23/2022	CACocoDonut	PLA conference per diem	X	(10.60)	(15,614.70)
Credit Card Charge	03/23/2022	SSStarbucks	PLA conference per diem	X	(10.20)	(15,624.90)
Credit Card Charge	03/23/2022	SSHyattRege	PLA conference per diem	X	(6.50)	(15,631.40)
Credit Card Charge	03/23/2022	CAPortlandR	PLA conference per diem	X	(4.60)	(15,636.00)
Credit Card Charge	03/23/2022	RIVeggieGri	PLA conference per diem	X	(3.45)	(15,639.45)
Credit Card Charge	03/23/2022	RITriMet	PLA conference light rail pass	X	(2.50)	(15,641.95)
Credit Card Charge	03/23/2022	SSTriMet	PLA conference light rail fare	X	(2.50)	(15,644.45)
Credit Card Charge	03/23/2022	SSTriMet	PLA conference light rail fare	X	(2.50)	(15,646.95)
Credit Card Charge	03/23/2022	SSTriMet	PLA conference light rail fare	X	(2.50)	(15,649.45)
Credit Card Charge	03/24/2022	CAUSPS	CA stamps & ILL postage	X	(38.62)	(15,688.07)
Credit Card Charge	03/24/2022	SSBangkokPa	PLA conference per diem	X	(33.93)	(15,722.00)
Credit Card Charge	03/24/2022	CAPastini	PLA conference per diem	X	(32.25)	(15,754.25)
Credit Card Charge	03/24/2022	SSPastini	PLA conference per diem	X	(30.75)	(15,785.00)
Credit Card Charge	03/24/2022	RIHiltonPor	PLA conference per diem	X	(22.00)	(15,807.00)
Credit Card Charge	03/24/2022	SSRedRobin	PLA conference per diem	X	(20.02)	(15,827.02)
Credit Card Charge	03/24/2022	SSRedRobin	PLA conference per diem	X	(19.40)	(15,846.42)



## Garfield County Public Library District Reconciliation Detail

04/19/22

20510 · Alpine Bank Purchase Card, Period Ending 03/31/2022

Type	Date	Num	Memo	Clr	Amount	Balance	
Credit Card Charge	03/24/2022	RIVeggieGri	PLA conference per diem	X	(19.25)	(15,865.67)	
Credit Card Charge	03/24/2022	SSBaoBao	PLA conference per diem	X	(18.98)	(15,884.65)	
Credit Card Charge	03/24/2022	SSChezJose	PLA conference per diem	X	(18.90)	(15,903.55)	
Credit Card Charge	03/24/2022	CATokyoSand	PLA conference per diem	X	(16.79)	(15,920.34)	
Credit Card Charge	03/24/2022	CATokyoSand	PLA conference per diem	X	(14.94)	(15,935.28)	
Credit Card Charge	03/24/2022	RIVeggieGri	PLA conference per diem	X	(13.15)	(15,948.43)	
Credit Card Charge	03/24/2022	CAStarbucks	PLA conference per diem	X	(12.45)	(15,960.88)	
Credit Card Charge	03/24/2022	CAStarbucks	PLA conference per diem	X	(10.20)	(15,971.08)	
Credit Card Charge	03/24/2022	SSCarwashIn	Car wash	X	(10.00)	(15,981.08)	
Credit Card Charge	03/24/2022	CAChipotle	PLA conference per diem	X	(9.55)	(15,990.63)	
Credit Card Charge	03/24/2022	SSDollarGen	Washer fluid for vehicles	X	(9.09)	(15,999.72)	
Credit Card Charge	03/24/2022	SSStarbucks	PLA conference per diem	X	(7.00)	(16,006.72)	
Credit Card Charge	03/24/2022	CAWaterAven	PLA conference per diem	X	(3.60)	(16,010.32)	
Credit Card Charge	03/25/2022	SSPambiche	PLA conference per diem	X	(35.16)	(16,045.48)	
Credit Card Charge	03/25/2022	CAOokiiPoke	PLA conference per diem	X	(31.88)	(16,077.36)	
Credit Card Charge	03/25/2022	SSPambiche	PLA conference per diem	X	(31.00)	(16,108.36)	
Credit Card Charge	03/25/2022	CAFrank'sNo	PLA conference per diem	X	(23.00)	(16,131.36)	
Credit Card Charge	03/25/2022	GWWalmart	GW refreshments for adult e...	X	(22.80)	(16,154.16)	
Credit Card Charge	03/25/2022	SSBaoBao	PLA conference per diem	X	(22.42)	(16,176.58)	
Credit Card Charge	03/25/2022	RIVeggieGri	PLA conference per diem	X	(22.00)	(16,198.58)	
Credit Card Charge	03/25/2022	SSBaoBao	PLA conference per diem	X	(16.20)	(16,214.78)	
Credit Card Charge	03/25/2022	CAVaultCock	PLA conference per diem	X	(16.00)	(16,230.78)	
Credit Card Charge	03/25/2022	SSMother'sB	PLA conference per diem	X	(14.50)	(16,245.28)	
Credit Card Charge	03/25/2022	SSLaPinats	PLA conference per diem	X	(14.40)	(16,259.68)	
Credit Card Charge	03/25/2022	RIOrbitCafe	PLA conference per diem	X	(12.98)	(16,272.66)	
Credit Card Charge	03/25/2022	CACocoDonut	PLA conference per diem	X	(12.75)	(16,285.41)	
Credit Card Charge	03/25/2022	GWWalmart	GW refreshments for teen e...	X	(12.14)	(16,297.55)	
Credit Card Charge	03/25/2022	RIPortlandR	PLA conference per diem	X	(10.80)	(16,308.35)	
Credit Card Charge	03/25/2022	SSStarbucks	PLA conference per diem	X	(9.50)	(16,317.85)	
Credit Card Charge	03/25/2022	SIUSPS	ILL postage	X	(7.64)	(16,325.49)	
Credit Card Charge	03/25/2022	CAStarbucks	PLA conference per diem	X	(6.75)	(16,332.24)	
Credit Card Charge	03/25/2022	CAUSPS	ILL postage	X	(5.08)	(16,337.32)	
Credit Card Charge	03/25/2022	CAWaterAven	PLA conference per diem	X	(3.45)	(16,340.77)	
Credit Card Charge	03/25/2022	SSCVS	PLA conference per diem	X	(2.49)	(16,343.26)	
Credit Card Charge	03/26/2022	SSRepublicP	PLA conference airport park...	X	(50.00)	(16,393.26)	
Credit Card Charge	03/26/2022	RIRepublicP	PLA conference airport park...	X	(50.00)	(16,443.26)	
Credit Card Charge	03/26/2022	PAWalmart	PA spring event & STEM pr...	X	(31.94)	(16,475.20)	
Credit Card Charge	03/26/2022	SSCantinaGr	PLA conference per diem	X	(24.98)	(16,500.18)	
Credit Card Charge	03/26/2022	SICityMarke	SI refreshments for program	X	(20.46)	(16,520.64)	
Credit Card Charge	03/26/2022	RICapersMar	PLA conference per diem	X	(16.32)	(16,536.96)	
Credit Card Charge	03/26/2022	CACapersMar	PLA conference per diem	X	(12.80)	(16,549.76)	
Credit Card Charge	03/26/2022	RIHudson	PLA conference per diem	X	(11.57)	(16,561.33)	
Credit Card Charge	03/26/2022	CACocoDonut	PLA conference per diem	X	(11.45)	(16,572.78)	
Credit Card Charge	03/26/2022	SSCapersMar	PLA conference per diem	X	(10.80)	(16,583.58)	
Credit Card Charge	03/26/2022	CAStarbucks	PLA conference per diem	X	(7.10)	(16,590.68)	
Credit Card Charge	03/26/2022	CACountryCa	PLA conference per diem	X	(2.50)	(16,593.18)	
Credit Card Charge	03/28/2022	SSLowe's	CA & GW garbage disposals	X	(417.92)	(17,011.10)	
Credit Card Charge	03/28/2022	SSEventbrit	Energy & Environment Sym...	X	(380.00)	(17,391.10)	
Credit Card Charge	03/28/2022	SSValleyLum	Facilities supplies	X	(30.35)	(17,421.45)	
Credit Card Charge	03/29/2022	RIWalmart	RI teen programming refres...	X	(86.84)	(17,508.29)	
Credit Card Charge	03/29/2022	PAWalmart	PA office supplies	X	(30.44)	(17,538.73)	
Credit Card Charge	03/29/2022	SSEngineerS	Poster transport tube replac...	X	(25.94)	(17,564.67)	
Credit Card Charge	03/29/2022	SSValleyLum	NC shelving supplies	X	(23.52)	(17,588.19)	
Credit Card Charge	03/29/2022	CAUSPS	ILL postage	X	(8.90)	(17,597.09)	
Credit Card Charge	03/29/2022	PAUSPS	ILL postage	X	(3.03)	(17,600.12)	
Credit Card Charge	03/30/2022	PABoardFoxG	PA boardgames	X	(159.86)	(17,759.98)	
Credit Card Charge	03/30/2022	SSGene'sLoc	Truck toolbox key replacem...	X	(36.00)	(17,795.98)	
Credit Card Charge	03/30/2022	CACityMarke	CA janitorial supplies	X	(10.49)	(17,806.47)	
Credit Card Charge	03/30/2022	SIUSPS	ILL postage	X	(9.57)	(17,816.04)	
Total Charges and Cash Advances						(17,816.04)	(17,816.04)

## Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 03/31/2022

Type	Date	Num	Memo	Clr	Amount	Balance
<b>Payments and Credits - 5 items</b>						
Credit Card Credit	03/07/2022	SSGrantWatc	Refund for cancelled subscri...	X	199.00	199.00
Credit Card Credit	03/09/2022	SSAdobe	Refund for sales tax paid	X	0.85	199.85
Credit Card Credit	03/09/2022	SSAdobe	Refund for sales tax paid	X	0.85	200.70
Credit Card Credit	03/09/2022	SSAdobe	Refund for sales tax paid	X	0.85	201.55
Check	03/28/2022	elec	Feb c.c. pmt	X	8,550.59	8,752.14
Total Cleared Transactions					(9,063.90)	(9,063.90)
Cleared Balance					9,063.90	17,614.49
Register Balance as of 03/31/2022					9,063.90	17,614.49
<b>New Transactions</b>						
<b>Payments and Credits - 1 item</b>						
Check	04/19/2022	eft	Mar c.c. pmt		17,614.49	17,614.49
Total New Transactions					17,614.49	17,614.49
<b>Ending Balance</b>					<b>(8,550.59)</b>	<b>0.00</b>



## **CITIZENS' OVERSIGHT COMMITTEE**

### **Purpose**

The Citizens' Oversight Committee shall assist the Board of Trustees in fulfilling its oversight responsibilities related to income and expenditures resulting from the November 2019 passage of ballot measure 6A. Revenues generated from 6A are used for library purposes that may include restoring library hours; keeping library facilities well-maintained and in good repair; retaining qualified staff; providing books, technology and other library materials; and providing educational classes and events for children, teens, and adults.

### **Membership**

The committee will be co-chaired by the Executive Director and the Chief Financial Officer Finance Manager of Garfield County Libraries. The Board Treasurer will also serve on the committee. The Board will appoint the volunteer committee members. Each appointee will be a resident of Garfield County and will serve a term of two years, which can be extended upon Board approval. The Board will fill vacancies on the committee and may remove a member from the committee at any time without cause.

### **Authority**

The committee has no expressed or implied power, authority, or voting power.

### **Responsibilities**

The committee will report its activities to the Board at least on a semiannual basis.

### **Meetings**

The committee will meet at least semiannually and more often as needed. The committee co-chairs will keep a copy of the committee meeting minutes and forward a copy to the Board Secretary. The committee co-chairs may invite any Trustee, staff member, expert, or other advisor who is not a member of the committee to attend meetings as needed.

## Financial Report

Net sales tax collection for January 2022 is up 18% from the same period last year.

The FCC announced a third application window in the Emergency Connectivity Fund to help schools and libraries in the upcoming school year. Congress authorized the Emergency Connectivity Fund as part of the American Rescue Plan Act of 2021. Last year, we were awarded grant funding through 7/1/22 for our 120 wifi hotspot units that we currently have in circulation. We intend to apply for an additional 12 months of funding to extend our hotspot program through June 2023.

The following charts depict all revenues received and expenditures made from 1/1/22 through 3/31/22, and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 3/31/22 is \$2,552,892.

Total expenditures made as of 3/31/22 is \$1,530,155.

25% of the year has elapsed as of 3/31/22.

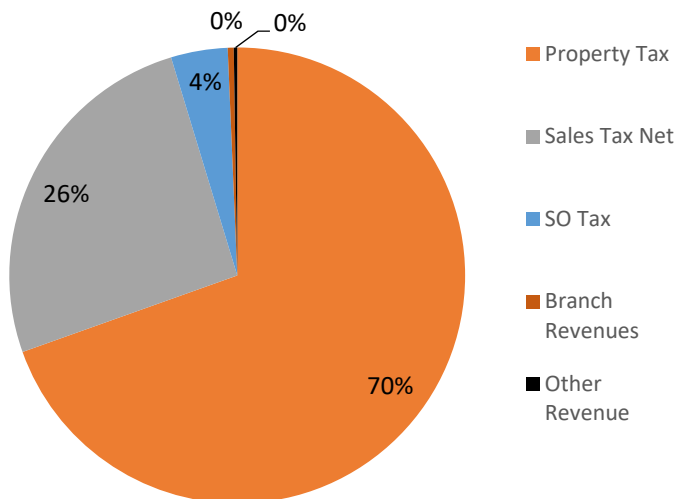
27.76% of budgeted revenue (\$9,196,298) has been received.

16.64% of budgeted expenditure (\$9,196,298) has been made.

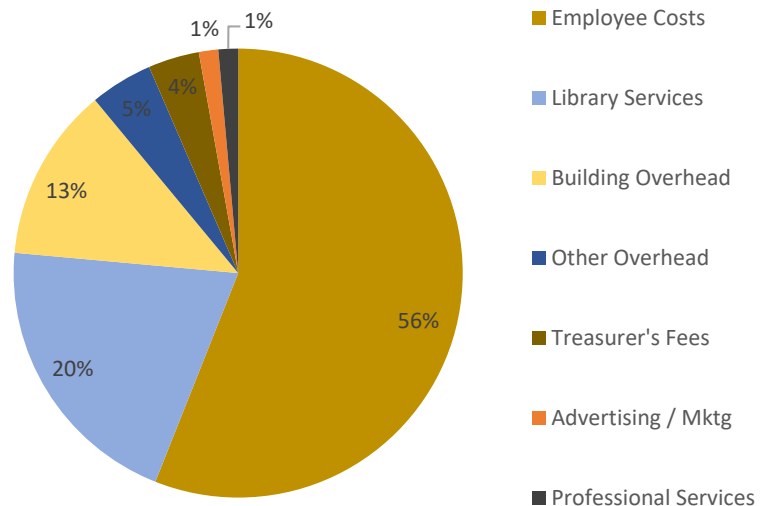
All cash and investment accounts have been reconciled for March.

### March 2022 Financial Visualization

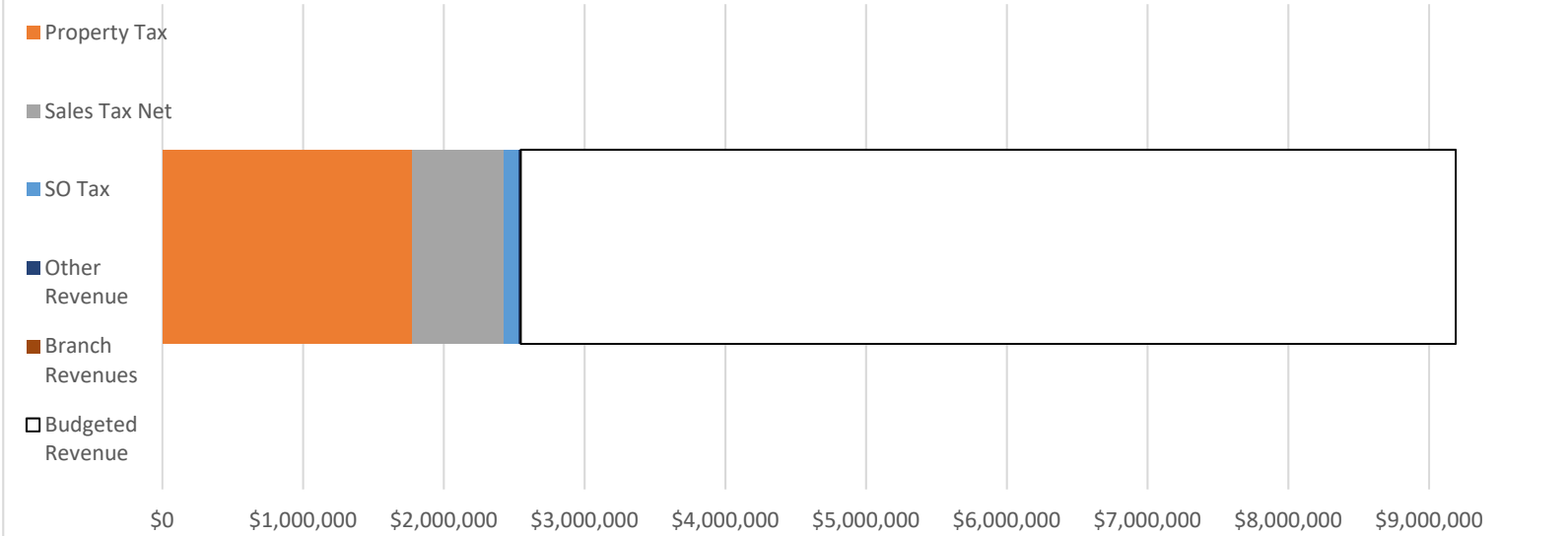
YTD Revenues through 3/31/2022



YTD Expenditures through 3/31/2022



### YTD Revenues to Budgeted Revenues through 3/31/2022



### YTD Expenditures to Budgeted Expenditures through 3/31/2022



**Garfield County Public Library District**  
**Profit & Loss Budget vs. Actual** (unaudited)  
Jan - Mar 2022

	Jan - Mar 2022 Actual	Annual Budget	% of Annual Budget	Footnotes	Jan - Mar 2021 Actual	\$ Increase / (Decrease) in Actual '21 to '22
<b>Income</b>						
40100 · Sales Tax Revenue	663,281.30	3,320,000.00	19.98%		566,340.09	96,941.21
40102 · Sales Tax Refunds	(6,964.42)	(70,000.00)	9.95%		(25,545.99)	18,581.57
40200 · Property Tax Revenue	1,772,530.88	5,356,520.00	33.09%		2,260,677.49	(488,146.61)
40300 · Specific Ownership Tax Revenue	102,664.84	411,000.00	24.98%		114,460.68	(11,795.84)
40900 · Interest Earned on Investments	3,664.64	6,000.00	61.08%		1,714.22	1,950.42
41000 · Grants	0.00	98,538.00	0.0%		16,111.00	(16,111.00)
41200 · Other Revenue	6,181.80	24,220.00	25.52%		25,887.83	(19,706.03)
41300 · Solar Rebates	725.19	9,000.00	8.06%		732.45	(7.26)
42000 · Branch Revenues	10,808.31	41,020.00	26.35%		8,980.50	1,827.81
<b>Total Income</b>	<b>2,552,892.54</b>	<b>9,196,298.00</b>	<b>27.76%</b>		<b>2,969,358.27</b>	<b>(416,465.73)</b>
<b>Expense</b>						
50001 · TREASURER'S FEES	54,822.94	180,350.00	30.4%		61,448.78	(6,625.84)
50005 · DEBT SERVICE	0.00	1,659,800.00	0.0%		0.00	0.00
51000 · EMPLOYEE COSTS	832,571.21	4,314,734.00	19.3%		773,978.75	58,592.46
52000 · LIBRARY SERVICES	303,541.80	1,471,407.00	20.63%		383,389.67	(79,847.87)
53000 · PROFESSIONAL SERVICES	21,020.97	160,396.00	13.11%		17,195.76	3,825.21
54000 · BUILDING OVERHEAD	186,727.52	666,068.00	28.03%		176,594.92	10,132.60
54500 · BUILDING REFRESH, FURNITURE,IMI	3,032.96	340,000.00	0.89%		7,946.09	(4,913.13)
55000 · EQUIPMENT	10,539.48	216,969.00	4.86%		36,744.43	(26,204.95)
56000 · OTHER OVERHEAD	66,878.90	72,000.00	92.89%	1.	62,357.69	4,521.21
57000 · ADVERTISING & MARKETING	20,720.87	59,230.00	34.98%		2,258.10	18,462.77
58000 · VEHICLES	6,536.74	13,400.00	48.78%		961.37	5,575.37
59000 · PARTNERSHIPS	23,762.06	41,944.00	56.65%	2.	16,570.55	7,191.51
<b>Total Expense</b>	<b>1,530,155.45</b>	<b>9,196,298.00</b>	<b>16.64%</b>		<b>1,539,446.11</b>	<b>(9,290.66)</b>
<b>Net Income</b>	<b>1,022,737.09</b>	<b>0.00</b>			<b>1,429,912.16</b>	<b>-407,175.07</b>

**Footnotes:**

1. Includes annual property, liability, and public official bond insurance.
2. Includes first half 2022 operating assessment (GW Cooper Commons)

## Garfield County Public Library District

## Balance Sheet

04/19/22

As of March 31, 2022

Accrual Basis

	Mar 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10010 · Alpine Bank- Gen(..7072)	877,447.01
10050 · Colo Trust - General	10,984,502.75
10055 · C-Safe	53,590.69
10060 · Alpine Bank- Payroll(..8785)	5,172.90
10070 · Alpine Bank - Flex(..0583)	4,307.46
10210 · Rocky Mtn Reserve/Alerus- Flex	931.39
10300 · Petty Cash- Cash drawer fund	1,075.00
11010 · WF-23652000-Annual Interest Pmt	0.59
11050 · WF-23652001-Annual Princ. Pmt	3.04
<b>Total Checking/Savings</b>	<b>11,927,030.83</b>
<b>Other Current Assets</b>	
12050 · Sales tax transfer by Treasurer	375,907.52
12100 · Property tax transfer by Treas	5,362,948.00
<b>Total Other Current Assets</b>	<b>5,738,855.52</b>
<b>Total Current Assets</b>	<b>17,665,886.35</b>
<b>Other Assets</b>	
18400 · Prepaid Exps	33,538.84
19100 · Due to / from Foundation	40,296.31
<b>Total Other Assets</b>	<b>73,835.15</b>
<b>TOTAL ASSETS</b>	<b>17,739,721.50</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	42,253.33
<b>Total Accounts Payable</b>	<b>42,253.33</b>
<b>Credit Cards</b>	
20510 · Alpine Bank Purchase Card	17,614.49
20650 · Amazon Credit	2,791.96
<b>Total Credit Cards</b>	<b>20,406.45</b>
<b>Other Current Liabilities</b>	
20660 · Grants Payable	6,348.08
20670 · Unearned Revenue	1,530.00
21100 · Other Payroll Payables-	
21105 · FLEX payable	2,276.58
<b>Total 21100 · Other Payroll Payables-</b>	<b>2,276.58</b>
21200 · Payroll Payable-	50,144.00
<b>Total Other Current Liabilities</b>	<b>60,298.66</b>
<b>Total Current Liabilities</b>	<b>122,958.44</b>
<b>Long Term Liabilities</b>	
22000 · Deferred Sales tax Revenue	375,907.52
22100 · Deferred Property Tax Revenue	5,362,948.00
<b>Total Long Term Liabilities</b>	<b>5,738,855.52</b>
<b>Total Liabilities</b>	<b>5,861,813.96</b>

**Garfield County Public Library District**

**Balance Sheet**

As of March 31, 2022

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	<u>Mar 31, 22</u>
<b>Equity</b>	
30000 · Unassigned Fund Balance	8,253,919.55
30005 · Non-Spendable Fund Balance	33,538.84
30010 · Restricted Fund Balance	311,400.00
30040 · Assigned For Replacement	151,266.00
30100 · Retained Earnings	2,105,046.03
Net Income	1,022,737.12
<b>Total Equity</b>	<u>11,877,907.54</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>17,739,721.50</u></u>



**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
SALES TAX COMPARISON REPORT  
BEFORE REFUND**

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	199,981.78	15.57%	232,350.29	16.19%	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%
February	214,635.71	23.32%	201,365.63	-6.18%	211,661.48	5.11%	248,671.50	17.49%		-100.00%
March	247,300.68	28.85%	235,241.22	-4.88%	205,882.59	-12.48%	306,107.18	48.68%		-100.00%
April	220,564.48	4.75%	221,993.61	0.65%	207,819.08	-6.39%	315,594.36	51.86%		-100.00%
May	233,871.79	14.01%	251,876.55	7.70%	252,114.14	0.09%	365,531.99	44.99%		-100.00%
June	261,824.92	11.51%	271,841.07	3.83%	275,818.52	1.46%	360,421.57	30.67%		-100.00%
July	266,233.19	8.99%	283,289.61	6.41%	296,171.04	4.55%	358,053.80	20.89%		-100.00%
August	259,104.75	11.94%	283,746.69	9.51%	282,100.20	-0.58%	325,543.47	15.40%		-100.00%
September	259,426.27	17.49%	273,911.00	5.58%	308,802.67	12.74%	359,893.69	16.54%		-100.00%
October	242,842.17	13.27%	268,983.77	10.76%	298,225.56	10.87%	333,716.60	11.90%		-100.00%
November	215,191.86	1.94%	248,621.68	15.53%	270,897.91	8.96%	312,286.84	15.28%		-100.00%
December	249,188.16	5.51%	286,039.62	14.79%	321,746.12	12.48%	375,907.52	16.83%		-100.00%
<b>TOTAL</b>	<b>2,870,165.76</b>	<b>12.66%</b>	<b>3,059,260.74</b>	<b>6.59%</b>	<b>3,151,203.50</b>	<b>3.01%</b>	<b>3,906,322.49</b>	<b>23.96%</b>	<b>287,373.78</b>	<b>-92.64%</b>

**AFTER REFUND**

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	198,871.12	18.68%	209,576.47	5.38%	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%
February	212,320.26	24.43%	198,821.31	-6.36%	208,449.22	4.84%	225,592.83	8.22%		-100.00%
March	245,105.81	32.18%	233,664.43	-4.67%	199,473.40	-14.63%	302,292.48	51.55%		-100.00%
April	216,979.46	33.82%	221,373.23	2.02%	194,556.04	-12.11%	312,333.74	60.54%		-100.00%
May	233,518.26	17.76%	236,645.79	1.34%	245,037.26	3.55%	363,341.37	48.28%		-100.00%
June	261,219.50	11.66%	270,813.24	3.67%	270,598.88	-0.08%	354,079.99	30.85%		-100.00%
July	264,478.28	9.20%	281,615.39	6.48%	254,330.79	-9.69%	355,006.45	39.58%		-100.00%
August	257,827.63	11.86%	283,033.57	9.78%	280,187.96	-1.01%	317,495.97	13.32%		-100.00%
September	257,903.65	17.09%	273,401.59	6.01%	306,570.32	12.13%	358,127.16	16.82%		-100.00%
October	238,703.94	12.34%	266,965.89	11.84%	295,679.43	10.76%	332,468.17	12.44%		-100.00%
November	213,758.10	8.27%	246,816.73	15.47%	262,364.84	6.30%	310,702.80	18.42%		-100.00%
December	248,301.61	5.43%	277,231.38	11.65%	311,675.86	12.42%	375,476.64	20.47%		-100.00%
<b>TOTAL</b>	<b>2,848,987.62</b>	<b>15.98%</b>	<b>2,999,959.02</b>	<b>5.30%</b>	<b>3,048,078.90</b>	<b>1.60%</b>	<b>3,844,568.91</b>	<b>26.13%</b>	<b>282,424.27</b>	<b>-92.65%</b>

## **Parachute Branch Manager Report May 2022**

### **Challenges**

We have been down two 24 hr/week library specialist positions, which has put a strain on staffing the branch.

### **Successes**

We made an offer to a candidate for one of our vacant library specialist positions and the candidate accepted! Her tentative start date is May 2nd.

Our hotspots have been circulating very well, to the point where we are struggling to keep any on the shelf!

We had 18 patrons participate in our DIY Air Plant Terrarium Workshop on April 9th.

We continue to offer Monday Madness school's out programming every Monday, as well as our free meals for kids on Mondays.

Our storytime attendance is starting to increase. The other week we had 18 attendees!

We continue to offer Bolsitas de Rojas and the Little Red Bag Club every Thursday.

Colorado Department of Labor and Employment is here every Monday from 11-3 to help individuals with employment searches, career counseling, and unemployment claims.

### **Stories**

For National Library Week we asked our patrons to share with us what they love about the library and here are some of the responses:

*The "welcome" feeling.*

*The thousands of books that I want to read and the wonderful staff who always are ready and willing to help!!!!*

*I love all the movies!*

*I like the friendly and helpful staff*

*I love everything about the library and the staff are really great.*

*I like how nice everyone is! Good books and movies also.*

*The wonderful always helpful staff.*

*National library week and free stuff to learn & listen.*

*The staff are really & truly awesome. They help me with everything.*

*They very helpful staff and the tons and tons of cozy mysteries!!*



## HUMAN RESOURCES REPORT – APRIL 2022

The HR Director worked with the staff from around the District to plan and execute the Spring Staff Training Day. We had presenters from the Colorado Association of Libraries' Intellectual Freedom Committee discuss trends and practices in Intellectual Freedom, and then facilitated small group practice using various scenarios that have occurred in Colorado libraries. Our Technical Services Manager continued the Intellectual Freedom conversation when she presented the District's own policies and procedures. Staff learned how to provide excellent customer service while responding to a patron's concerns about an item in our collection. Staff learned about how materials are chosen for the collection, and the Technical Services Manager presented techniques for finding materials that outside the most conventional ways, to help eliminate unconscious bias in our selections. The Youth Services Team gave a fun and informative skit to tell us all about what's coming for the Summer Reading Program in June and July. One of our partners, Valley Settlement, gave a presentation about their organization and their services, and we learned how we can better utilize each other's services for the good of our communities. Our Employee Assistance Provider taught us about the importance of self-care, and how we can better take care of ourselves, and as a result, take better care of our customers. The day wrapped up with Library Olympics and the Glenwood Springs staff won the coveted Chicken Trophy. We are thankful to the Board of Trustees for continuing to support the twice annual Staff Training Day. We are also grateful to the staff of Grand River Health in Rifle who hosted our event. The HR Director has been collaborating with staff and the incoming Executive Director to schedule meetings with staff across the District and roll out his assimilation plan.

*Staff Education and Development update:* The HR Director is recruiting to fill the Employee Development Coordinator position. It was posted internally with no internal applicants. We are preparing to host DiSC training for new hires at the end of May. DiSC is a tool we use to learn about each individual's communication style, and how we can best use those styles to effectively work together.

*Recruiting update:* We have an offer pending with our top candidate for the Rifle Youth Services Coordinator position. The HR Specialist has resigned because she is moving to Grand Junction. Interviews to backfill this position are ongoing. The Administrative Assistant in Support Services resigned and the HR Director and Acting Interim Executive Director decided to restructure this position from 40 hours per week to 24-28 hours per week for a few months. We'll collaborate with the new Executive Director about the best use of this position and may make changes to it again. The HR Director is in negotiations with an external candidate for the Employee Development Coordinator position.

### **Staffing Report - Since 3/21/2022:**

#### **New Hires: 4**

- Executive Director – 5/2/2022
- Library Specialist – Parachute, 24hrs/week – 5/2/2022
- Library Specialist – Glenwood, 24hrs/week – 5/2/2022
- Library Specialist – Carbondale, 20hrs/week – 3/31/2022

#### **Promotions/Transfers: 1**

- 20hr/week Library Specialist at Glenwood transferred to 24hr/week Library Specialist at New Castle

#### **Vacancies: 8**

- Library Specialist – Parachute, 24hrs/week
- Administrative Assistant – Support Services - 24-28hrs/week
- HR Specialist – Support Services – 40hrs/week
- Employee Development Coordinator – Support Services – 40hrs/week
- Branch Manager - Silt, 40hrs/week – interim manager in place
- Youth Services Coordinator – Rifle, 40hrs/week – offer pending
- Library Specialist – Carbondale, 24hrs/week – offer accepted, start date TBD
- Facilities Manager – Support Services, 40hrs/week – interim manager in place

**Departures: 2**

- Administrative Assistant – Support Services, 40hrs/week – 04/19/2022
- HR Specialist – Support Services, 40hrs/week – 04/29/2022

**Additional Staffing Information:**

Headcount as of 4/29/2022:

- 73 total staff members (does not include subs)
- 26 benefit eligible staff (32 - 40 hours per week); 47 staff with less than 32 hours per week
- 49.00 FTE

Staff Stats by Location – 4/29/2022					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> (total of all staff)	<u>Count of Benefit Eligible Staff (over 32 hours)</u>	<u>Count of Staff not eligible for Benefits (under 32 hours)</u>
Carbondale	7.25	12	290	3	9
Glenwood	7.75	13	310	3	10
New Castle	5.9	9	236	3	6
Silt	5.9	9	236	3	6
Rifle	7.05	12	282	2	10
Parachute	5.15	7	206	3	4
Support Services	10	11	400	9	2
<b>Grand Total</b>	<b>49</b>	<b>73</b>	<b>1960</b>	<b>26</b>	<b>47</b>

## Facilities April Board Report

### Facilities Technician Hiring Process

The Interim Facilities Manager along with the Interim Executive Director and the HR Director, began the process of interviewing candidates for an interim Facilities Technician position. This hiring will allow district wide projects and maintenance requests to be carried out in a timely manner. This interim position will be hired on a 3-month work period so that the new Executive Director will have an opportunity to collaborate with all parties about the best use of this position moving forward.

### District-wide Audio and Visual Equipment Upgrades for Community Rooms

The Interim Facilities Manager has begun the process of updating the Community Rooms A/V equipment district wide. The project started with evaluating the current equipment, addressing needs and then contacting A/V companies to provide a bid. There are three companies that the Facilities Department is currently in correspondence with. The goal is not only to update current systems but also implement user friendly devices such as touch screen control systems, crisp laser projectors and conference camera options, giving our patrons state of the art quality.

### Backflow Repairs at Glenwood Springs Branch Library

The Interim Facilities Manager and the CMC Facilities Manager partnered with Intermountain Systems to oversee needed repairs at the Glenwood Springs Branch Library. Eight backflow system gauges that had expired were replaced, along with some missing concealed escutcheons in three of the rooms of the building.

### LED Ballast Bypass Project Completion at Carbondale Branch Library

The Interim Facilities Manager partnered with Durgin Electric, to complete the LED Ballast Bypass Project at the Carbondale Branch Library, completing the district wide goal of having all interior lighting fixtures equipped with LED light bulbs, saving GCPLD in energy costs. Our next focus is to address the district's exterior lighting and formatting fixtures with LED's.

### District-wide Automatic Sliding Doors Preventative Maintenance & Repairs

The Interim Facilities Manager partnered with S&S Automatics & Door Service LLC, completing scheduled preventative maintenance for all the automatic sliding doors in the district. Those locations are Rifle, New Castle, Glenwood Springs and Carbondale. There were some needed repairs to the doors at the Glenwood Springs Branch location. 8 rollers were cracked, preventing the door from opening smoothly and quietly. Those have now been replaced and the doors are back to normal operation.

### Silt Branch Library Staff Room Updates

The Facilities Department focused on a few updates at the Silt Branch, staff area. AG Flooring was contracted to install rubber flooring for a small section of the work area and American Protection Systems installed a network jack connection port for a future staff workstation. The Facilities Department is continuing to work with the Interim Silt Branch Manager and staff to update the staff area for overall better workflow.

### Teen Area Reconfiguration at Parachute Branch Library

The Interim Facilities Manager worked with the Parachute Branch Manager and staff to reconfigure the library's Teen Area. A plan was prepared by the staff offering the Teen Area better use of the space by moving sections of shelving and incorporating a place for a future patron study table. Our goal is that teens from the community will appreciate and use the new area.

The Facilities Department is thankful for all the branches and the board's continued support.

Many Thanks  
Jon Medrano  
Interim Facilities Manager  
Garfield County Libraries

## Events Update April 2022 - Alex Garcia-Bernal, Education & Events Manager

GCPLD returned to in person programming after a brief pause in February. All of the libraries returned to their regular ongoing programming ranging from table top games for families, science afternoons with partners such as the Aspen Science Center, story times, movie nights for all ages, and craft clubs for adults. There is also a strong push towards increasing programs geared towards adolescents to make them a regular part of the library community again.

The Glenwood Springs library hosted the Art in the Stacks exhibit in partnership with the local artist's guild. The exhibit opened on March 4th and will be on display until the end of April. GCPLD hosted a virtual presentation in partnership with Alpine Legal Services on the theme of immigration law on Monday March 7th. GCPLD also hosted Affirming Voices: Supporting LGBTQIA+ Youth in the Roaring Fork Valley, a virtual community presentation on support and resources for LGBTQ+ youth in the valley in conjunction with the Love Notes project on Monday March 14th. The Love Notes project is an exhibit of supporting quotes from the community that were hosted in person at the Glenwood Springs Library, Carbondale Library, and Basalt Regional Library. GCPLD hosted a third virtual event this month, in partnership with Senior Matters and featuring Alpine Legal Services on Civil Justice for Seniors on Tuesday March 15th.

John and Kathryn Gracey returned to host concerts in the libraries. They performed in Rifle on Tuesday, March 15th, in Carbondale on Thursday March 17th, in Parachute on Monday March 21st, and in New Castle on Wednesday March 30th. GCPLD also hosted a theatrical quarter concert, Death of a Pugilist. They performed in New Castle and Silt on Wednesday March 23rd, in and in Parachute and Rifle on Thursday March 24th. Performances for Carbondale and Glenwood Springs will be hosted in April.

GCPLD hosted a wildlife presentation in conjunction with CMC's Common Reader Event, The Animal Dialogues. The presentation, Walking with Wildlife presented by Chadd Drott was hosted in Parachute on Thursday March 24th, in Glenwood Springs on Friday March 25th, and in New Castle, Rifle and Silt on Saturday March 26th.



## Collection & Circulation Update April 2022 – Jenn Cook, Technical Services Manager

I am excited to announce several new resources we have been able to make available!

First, we have access to 4 new subscription services accessed through Libby. Patrons access these, after logging in to Libby online or on the app, through an “Extras” landing page, found under Libby's Home icon. We are excited to share these resources with our patrons:

ArtistWorks provides players with world-class instruction from award-winning music professionals with a guided path of video lessons containing everything they need to reach their musical goals.

LawDepot's extensive library of documents and legal resources provides easy-to-use assistance with a wide range of legal needs empowering patrons to create legal documents specific to their personal situation

Learn It Live is a place to find and attend live and recorded online classes on 200+ topics in health, wellness, spirituality, and personal development.

Universal Class is the place to pursue lifelong learning goals with 500+ online courses on just about anything ranging from cake decorating to accounting & bookkeeping for the serious student or the casual learner.

Second, we recently made a significant purchase of over 200 new Spanish-language titles to add to our Overdrive eBook and eAudiobook collection. We are working on publicity to get the word out to our Spanish-speaking patrons about these titles!

Last, our State Park Pass kits are now through the same reservation system that we use for hotspots and laptops, which means patrons are able to reserve these for a specific date up to 3 months in advance!

I attended the Public Library Association conference in Portland and came back with some great ideas around ongoing information freedom training, acquisitions diversity audits, world language collection development, data collection and reporting, developing a culture of teamwork, and removing bias from cataloging. I also attended the Innovative Users Group virtual conference and gathered some more ideas about data collection and reporting, diversity audits, as well as cataloging and record cleanup. Finally, I attended the Colorado Resource Sharing Virtual Conference to learn important updates on OCLC, Prospector, the courier, and other state library resource sharing services.

3			
2022			
STATISTICS JUNE YTD	District		
	2022 Actual	2021 Actual	% change
<b>Website</b>			
Website Visits	55224	56830	-2.83%
<b>Downloadables/Streaming</b>			
Overdrive - total eBook, audio, video, mag	17721	17743	-0.12%
Hoopla - total	5816	10848	-46.39%
Kanopy	2906	3170	-8.33%
<b>Subscription Resources</b>			
Ancestry - Searches	9767	9728	0.40%
MyHeritage - Sessions	266	41	548.78%
EBSCO Databases - Sessions	13479	29942	-54.98%
Biography in Context - Sessions	973	437	122.65%
Research in Context - Sessions	40	1094	-96.34%
Learning Express - Sessions	18	9	100.00%
Brainfuse - Uses	820	291	181.79%
Mango - Sessions	362	271	33.58%
LOTE Online for Kids - Story Views	8	0	
Tumblebooks - Book Views	47	188	-75.00%
NewsBank	121	0	
Wall Street Journal - Access	387	21	1742.86%
New York Times - Sessions	742	0	
Consumer Reports - Sessions	40	42	-4.76%

## Marketing Report

Media relations continue to be outstanding! We launched a great partnership with the Glenwood Springs Art Guild with our Art in the Stacks event at the Glenwood Springs Branch Library. This was promoted via ads in the *Post Independent*, who in turned wrote a great article about the event. The works of art are still hanging in the branch. We are planning many future partnered events and classes with the Art Guild.

Thanks to the efforts of Kat Dressman at our Carbondale branch we participated in the “Love Notes,” project as part of the Affirming Voices: Supporting LGBTQIA+ Youth in the Roaring Fork Valley. The *Post Independent* featured an article on March 14<sup>th</sup> (The *Sopris Sun* followed with an article in April).

Also, The Spanish language news *Sol Del Valle* featured a fantastic article on Ana Gaytan being our first Latina Branch Manager (article written by our own Crystal Mariscal – Thank you Crystal!). As a result, Ana has received a huge inspiring outpouring of support and connections made within the Hispanic community, especially in New Castle. Ana, we are so proud of you!

And lastly, Our staff book review partnership with the *Sopris Sun* continued this month with great review from Gabriel Tamaska.

Social media interaction skyrocketed in March compared to February, largely because events were paused in February.

We are starting to promote a database a month to encourage more use of our databases. In March, BrainFuse was promoted database. The added attention increased patron usage of that database by 500%!!! National Genealogy Day was also in March, so we promoted that in February and March and saw increased use as well.

### Statistics

Number of Events Promoted in January: 22

Followers:

Facebook – 3,483 (slight increase)

Instagram – 1,300

Email Newsletter – 13,500

March Facebook Reach: 11,741, up 289% (paid reach=8,622, up 765%)

March Instagram reach: 535, down 34%

*Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.*

Facebook Post Engagements: 2926 (817% increase!!! – but we had no events to promote the prior month.

*Engagement: The number of interactions your content received from users (likes, comments, shares, saves, etc.)*

# ART



## IN THE STACKS

**Featured Artists:  
Glenwood Springs Art Guild Members**

Join us for a reception where you'll enjoy conversation with artists and neighbors, refreshments, and amazing works of art from talented local artists!

**ARTIST  
RECEPTION**  
Friday, March 4  
5 pm  
Glenwood Springs  
Branch Library



Free and open to all.  
Artwork will be on display  
at the library from  
March 1 through April 3.

Find Your  
**STORY**   
GARFIELD COUNTY  
LIBRARIES



CHELSEA SELF/POST INDEPENDENT

Glenwood Springs Art Guild president Sandy Boyd hangs and straightens art pieces at the Glenwood Springs Library for the Art in the Stacks exhibit.

## Glenwood Springs library hosts exhibit of local artists

*Glenwood Springs Art Guild to feature work from 27 members*

**Ike Fredregill**  
Post Independent

Starting Friday, nearly 50 Glenwood Springs Art Guild paintings and a glass-shard mosaic will be on display — some for sale, but all for viewing — at the Glenwood Springs Branch Library.

Dubbed Art in the Stacks, Guild President Sandy Boyd said the exhibit is a return to a pre-pandemic partnership with the library and will run through May 3.

"We did our first Art in the Stacks in 2020, but it was only up for four days before everything closed because of COVID," Boyd said. "We have artistic happenings coming back, and it's great."

Kicking off with a reception at 5 p.m. Friday, the event is free to

### IF YOU GO

**What:** Art in the Stacks  
**Where:** Glenwood Springs Branch Library, 815 Cooper Ave.  
**When:** Reception begins at 5 p.m. Friday  
**Cost:** Free

the public and refreshments will be served as local artists mingle with attendees.

Without public audiences, many artistic endeavors took a backseat to surviving the pandemic's roller coaster economy, health challenges and day-to-day public space policy changes. But, as reports of new COVID-19 cases fall through the floor, Boyd said the guild is happy to once again display their artwork in a venue where they can mingle with the audience.

"One of our favorite things as artists is having a venue to display our art," she said. "It's fun to do art, and it's even more fun to share it."

Founded in 1962, the guild is



CHELSEA SELF/POST INDEPENDENT

The Art in the Stacks gallery will be on display at the Glenwood Springs Branch Library through April 3.

focused on promoting art appreciation and education. Its 51 Members hail from throughout the Roaring Fork and Colorado River valleys, including El Jebel, Basalt, Silt, Rifle, New Castle, Carbondale and Glenwood Springs including

five new members recently inducted into the guild, Boyd said.

"It's phenomenal to see such growing interest in the arts and our guild," she said.

While separate from the Glenwood Springs Arts Council, Boyd

said the two work together whenever possible.

"We enjoy an event like this as much as anybody else," she said. "We love seeing what each other are up to as artists. Sometimes you know the artist, but not necessarily all their art."

The exhibit will feature mostly paintings from 27 of the guild's members, including its five newest members, as well as a mosaic composed from glass shards.

Membership to the guild is not exclusive to painters, but some mediums, such as pottery, don't do as well in a public exhibit because of their fragile nature, Boyd said.

Contact Boyd at [sandyboyd@rof.net](mailto:sandyboyd@rof.net) for more information about the guild.

Reporter Ike Fredregill can be reached at 970-384-9154 or by email at [ifredregill@postindependent.com](mailto:ifredregill@postindependent.com).

## RECOMMENDED READING

# Better understanding Pakistan and change

By Gabriel Tamaska  
Garfield County Public Libraries

"Dreams were like fireflies. We had to grasp them. Catch them. Otherwise, they would fly away. And it would be dark again."

Work is a constant in the lives of Tara and Zara, a pair of twins just turning 16 in Rural Pakistan. They must take care of the cow, clean their tiny home, prepare food and see to the chores that will keep their household going and make them excellent wives.

Their father tends fields for an unforgiving landlord. Sometimes there is so much work, the whole family must join in to help. Not to mention, the new thugs hired by the landlord are not making life any easier for anyone in the village.

While Tara dreams of making her parents proud and a good marriage, Zara dreams of an education and of seeing the world.

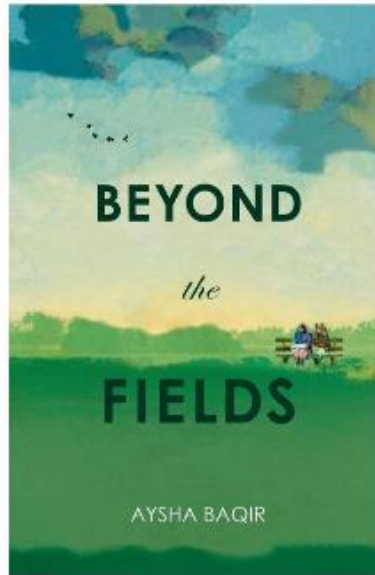
Tara is quiet, proper, polite and beautiful. She is attracted to a boy in town, but he may not be a good enough marriage prospect.

Zara is not yet ready to relinquish the freedoms of her childhood; like running through the fields and climbing trees to pick fruit. Instead of doing her chores, she has been studying what her brother, Omar, has been bringing home from school and found she has a sharp mind.

Life continues and plans for Tara and Zara's futures are being laid... And then the unthinkable happens.

With the pressure of village elders and a fear of having their entire family ostracized, their parents rush to marry Tara off to someone who will take her — someone who seems like a good prospect. She is swept away to the city and to her new husband, before Zara even has a chance to see her. Zara's parents demand she accept it, but Zara fears it may be a scam and launches a daring and dangerous scheme to find her sister — her twin — and save her.

First-time author Aysha Baqir vividly captures a different time in her book and explores life in a country undergoing deep changes. It would be easy to paint one character as a villain and another as the hero, but Baqir does not shy away from the complexities within each person and the relationships they have with one another and their community. Although what happened to Tara is a catalyst for the events of the book which unfold, there is a world of community



and family built up before the event occurs.

Baqir lets the reader explore the world through the eyes of her main character, Zara, as she navigates the world. She has a vague knowledge of changes happening in Pakistan's government, but really who has time for that? There is so much work to be done, and it is unseemly for a girl to be interested in that sort of thing anyway. She sees the lack of access to education and the difference one dedicated teacher can make. She has a glimpse of city life in addition to her typical rural surroundings. She witnesses the sometimes harsh brutality of her world, but the peoples' perseverance and love too.

All of this is delivered through Baqir's smooth writing and evocative descriptions. This piece of historical fiction will roll you into its world and wrap you in the fears, hopes, and dreams of its characters. Baqir has truly written an overlooked gem of a book.

*"Recommended Reading" is a new collaboration between The Sopris Sun and the Garfield County Public Libraries District, highlighting important literature available at local libraries.*

# 'Love Notes' project combines support with panel event

Kaya Williams  
The Aspen Times

When Brijetta Waller and a team of local artists launched the "Love Notes" project earlier this year, Waller said she hoped to collect upward of 1,000 messages of affirmation for LGBTQIA+ youth in the Roaring Fork Valley.

At the time, it seemed like a "real reach," Waller said in a March 6 interview. The "piles and piles of messages" contributed from Feb. 12-20 proved otherwise.

In nine days in February, the student-designed boxes stationed at 16 locations collected more than 900 notes, ranging from the "adorable" scribbles of 3-year-olds to "long, heartfelt messages" from contributors who wrote of "how they came through stronger for all the things they faced," Waller said.

Waller said she was "blown away" by the response to the project and believes that the final product — a mosaic featuring

## IF YOU GO ...

**What:** Affirming Voices: Supporting LGBTQIA+ Youth in the Roaring Fork Valley

**When:** Today at 6:30 p.m.

**Where:** Zoom (registration is required at [bit.ly/3rO3zNW](https://bit.ly/3rO3zNW)) with live viewings at the Pitkin County Library in Aspen, the Basalt Regional Library and the Glenwood Springs Branch Library.

**More information:** [lovenotesrfv.com](https://lovenotesrfv.com)

163 of those submissions — will be "overwhelming" in the depth and breadth of support that it depicts. Starting today, vinyl banners of the mosaic will stand at nine schools between Aspen and New Castle, plus four local libraries and the Anderson Ranch Arts Center in Snowmass Village, according to Waller.

"This is people of all ages saying



BRIJETTA WALLER/COURTESY PHOTO

The "Love Notes" project collected more than 900 messages of affirmation for LGBTQIA+ youth throughout the Roaring Fork Valley.

'LOVE NOTES', A18

## 'LOVE NOTES'

From page A4

essentially the same positive, hopeful message in different ways," Waller said. "And it's just — when I went through reading them, I'd choke up sometimes because in this time, we really need messages of hope and positivity, and I think the fact that each one is written by a different person makes it really powerful to see them all together."

The "Love Notes" project is about education as much as affirmation; a community event is slated for 6:30 p.m. Monday on Zoom with live viewing events at the Pitkin County Library in Aspen, the Basalt Regional Library and the Glenwood Springs Branch Library.

"Affirming Voices: Supporting LGBTQIA+ Youth in the Roaring Fork Valley" will feature a panel of local youth and leaders and a presentation by Lillian Rivera, who has spent more than two decades working to support LGBTQIA+ youth. Live translation into Spanish will be available.

Rivera currently serves as the family programming director for Gender Spectrum, an organization focused on creating a more gender-inclusive world. She'll offer a primer on gender and sexuality with a focus on the needs of youth in the Roaring Fork Valley and also will join the panel of local youth and leaders moderated by Steven Moreno from the Carbondale-based mentorship nonprofit Stepping Stones.

Moreno grew up in Glenwood Springs and now serves as a sponsor for the Carbondale Genders and Sexualities Alliance (GSA) club. He said he believes the "Love Notes" project could have a "domino effect" of affirmation for LGBTQIA+ youth who are now facing a daunting world while working to make it a better one.

"I think that they are feeling like they're

having to navigate a world that was not made for them. ... But they're also very empowered, I think," Moreno said. "I think they're aware of the kind of change that they can do in their community, which is really beautiful to see."

The project's educational component can also foster a lasting sense of support and solidarity, according to Kat Dressman, a youth services coordinator at the Carbondale Branch Library who is nonbinary.

Dressman and Moreno both worked with students on the design of the Love Notes boxes earlier this year.

Dressman also helped coordinate the event logistics for the "Affirming Voices" event and said they appreciate that libraries — which "support every single member of the community from all walks of thought" — are partners in the project.

"I felt so warm that this was happening, because I've only lived in places where there's not much awareness. ... And I love that it's being done for the health and well-being of LGBTQ youth," Dressman said. "And that means a lot to me, just because LGBTQ youth go through a lot in high school, just finding identity and finding community and trying to understand what they're going through, but then also maybe (facing) some different social pressures."

So often, Dressman said, people with questions or assumptions about the LGBTQ community don't know who they can ask or even if they should ask someone for answers.

"Affirming Voices" creates a space where those questions are welcome and encouraged: "Yes, you can (ask); come with all those questions, and we've got you," Dressman said.

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## COMMUNITY



RAY K. ERKU/POST INDEPENDENT

New Rifle Police Chief Debra Funston stands before Rifle City Council in January.

# Rifle Branch Library hosts meet & greet with police chief

## Staff report

Post Independent

The public is being invited to meet Deb Funston, Rifle's first female police chief.

A meet and greet event is slated for 2 p.m. Sunday at the Rifle Branch Library, located at 207 East Ave., a Rifle Heritage Center news release states.

"Chief Deb Funston is a native Coloradan who has spent 34 years of her life in the honorable profession of serving and protecting," the release states. "She has immersed herself in about every facet there is of police work including street patrol, drug abuse resistance education, tactical team leader, investigator, as well as chief of police."

Funston took over for former Rifle chief of police Tommy Klein, who is now Rifle's city manager.

For more information, call 970-625-4862 or 970-625-3471.



3																						
2022																						
STATISTICS FEBRUARY YTD	District			Parachute			Rifle			Silt			New Castle			Glenwood Springs			Carbondale			
	2022 Actual	2021 Actual	% change	2022 Actual	2021 Actual	% change	2022 Actual	2021 Actual	% change	2022 Actual	2021 Actual	% change	2022 Actual	2021 Actual	% change	2022 Actual	2021 Actual	% change	2022 Actual	2021 Actual	% change	
<b>Cardholders</b>																						
Active Patrons	20314	22582	-10.04%	2015	2333	-13.63%	3849	4928	-21.90%	1920	1980	-3.03%	2443	2562	-4.64%	4790	5384	-11.03%	5297	5395	-1.82%	
New Library Cards	1268	970	30.72%	103	70	47.14%	203	155	30.97%	162	82	97.56%	175	158	10.76%	268	184	45.65%	357	321	11.21%	
<b>Patron Services</b>																						
Door Count	75364	45395	66.02%	4889.5	4852.5	0.76%	12476	6370	95.86%	0	2690	-100.00%	7529.5	6042.5	24.61%	23971.5	18387.5	30.37%	26497	7052	275.74%	
Meeting Room Usage	2068	924	123.81%	40	25	60.00%	377	266	41.73%	255	48	431.25%	205	94	118.09%	501	186	169.35%	690	305	126.23%	
Meeting Room Attendance	5947	1206	393.12%	151	44	243.18%	841	362	132.32%	1499	70	2041.43%	1052	133	690.98%	691	200	245.50%	1713	397	331.49%	
Adult Programs	74	22	236.36%	18	4	350.00%	3	0	0	13	0	0	18	12	50.00%	6	2	200.00%	16	4	300.00%	
Adult Program Attendance	500	167	199.40%	82	46	78.26%	39	0	0	151	0	0	81	31	161.29%	100	30	233.33%	47	60	-21.67%	
School-Age Programs	106	74	43.24%	55	40	37.50%	7	0	0	14	0	0	12	12	0.00%	11	11	0.00%	7	11	-36.36%	
School-Age Program Attendance	1000	1054	-5.12%	169	198	-14.65%	81	0	0	189	0	0	233	306	-23.86%	206	275	-25.09%	122	275	-55.64%	
Teen Programs	42	16	162.50%	8	5	60.00%	3	0	0	9	0	0	6	2	200.00%	11	5	120.00%	5	4	25.00%	
Teen Program Attendance	295	134	120.15%	19	23	-17.39%	53	0	0	30	0	0	88	21	319.05%	66	50	32.00%	39	40	-2.50%	
Early Childhood Programs	84	16	425.00%	16	3	433.33%	11	2	450.00%	13	0	0	23	4	475.00%	13	3	333.33%	8	4	100.00%	
Early Childhood Attendance	1429	266	437.22%	106	48	120.83%	302	55	449.09%	215	0	0	405	58	598.28%	227	45	404.44%	174	60	190.00%	
All Ages/Family Programs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
All Ages/Family Attendance	258	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Adult Outreach Visits	5	11	-54.55%	1	7	-85.71%	2	4	-50.00%	0	0	0	0	0	0	0	0	0	0	2	0	
Adult Outreach Attendance	35	45	-22.22%	1	27	-96.30%	15	18	-16.67%	0	0	0	0	0	0	0	0	0	0	19	0	
Youth Outreach Visits	7	3	133.33%	0	0	0	2	0	0	3	0	0	1	3	-66.67%	0	0	0	1	0	0	
Youth Outreach Attendance	130	569	-77.15%	0	0	0	28	0	0	75	2	3650.00%	17	555	-96.94%	0	8	-100.00%	10	4	150.00%	
STEM Programs	26	10	160.00%	0	0	0	8	0	0	5	0	0	11	10	10.00%	0	0	0	2	0	0	
STEM Program Attendance	409	0	0	0	0	0	96	0	0	72	0	0	221	0	0	0	0	0	20	0	0	
ESL Programs	21	2	950.00%	7	0	0	3	1	200.00%	5	0	0	5	1	400.00%	1	0	0	0	0	0	
ESL Program Attendance	227	49	363.27%	33	0	0	90	36	150.00%	35	0	0	56	13	330.77%	13	0	0	0	0	0	
Book A Librarian Sessions	270	255	5.88%	142	230	-38.26%	5	0	0	2	3	-33.33%	40	22	81.82%	1	0	0	80	0	0	
<b>Physical Circulation</b>																						
Juvenile	21837	15904	37.31%	1463	1076	35.97%	3800	2990	27.09%	3050	1802	69.26%	2973	2113	40.70%	4259	3295	29.26%	6292	4628	35.96%	
Young Adult	2045	1949	4.93%	296	175	69.14%	490	431	13.69%	266	241	10.37%	267	299	-10.70%	284	408	-30.39%	442	395	11.90%	
Adult Fiction	7914	6433	23.02%	1230	1069	15.06%	1427	1172	21.76%	864	544	58.82%	1262	940	34.26%	1734	1401	23.77%	1397	1307	6.89%	
Adult Non-Fiction	5196	3897	33.33%	491	367	33.79%	1061	654	62.23%	564	471	19.75%	870	551	57.89%	1200	1095	9.59%	1010	759	33.07%	
Large Print	834	517	61.32%	103	70	47.14%	184	157	17.20%	109	41	165.85%	99	40	147.50%	240	151	58.94%	99	58	70.69%	
World Languages	1030	879	17.18%	42	40	5.00%	156	134	16.42%	95	144	-34.03%	141	130	8.46%	338	238	42.02%	258	193	33.68%	
New Books	8079	6654	21.42%	787	598	31.61%	1236	970	27.42%	764	996	-23.29%	856	902	-5.10%	1794	1888	-4.98%	2642	1300	103.23%	
DVD	11323	9869	14.73%	1004	898	11.80%	3269	2343	39.52%	1913	1344	42.34%	1252	1322	-5.30%	2381	2487	-4.26%	1504	1475	1.97%	
CD Audiobook	1168	1313	-11.04%	85	77	10.39%	161	189	-14.81%	107	135	-20.74%	178	209	-14.83%	257	295	-12.88%	380	408	-6.86%	
Playaway	372	250	48.80%	51	35	45.71%	44	44	0.00%	72	22	227.27%	53	20	165.00%	59	27	118.52%	93	102	-8.82%	
Magazines	541	634	-14.67%	35	32	9.38%	47	27	74.07%	111	107	3.74%	111	196	-43.37%	116	119	-2.52%	121	153	-20.92%	
Video Games	131	101	29.70%	19	12	58.33%	49	28	75.00%	22	23	-4.35%	12	20	-40.00%	25	4	525.00%	4	14	-71.43%	
CD Music	492	634	-22.40%	40	44	-9.09%	130	83	56.63%	52	72	-27.78%	86	148	-41.89%	125	178	-29.78%	59	109	-45.87%	
ILL	27	16	68.75%	5	1	400.00%	7	5	40.00%	0	0	0	10	8	25.00%	2	2	0.00%	3	0	0	
Materials borrowed from other libraries	10286	11446	-10.13%	878	851	3.17%	1459	1502	-2.86%	1409	1565	-9.97%	1508	1362	10.72%	2441	2421	0.83%	2591	3745	-30.81%	
<b>Collection</b>																						
Items Added	5235	9214	-43.18%	617	1004	-38.55%	1150	1606	-28.39%	628	1644	-61.80%	944	1646	-42.65%	1001	1929	-48.11%	895	1385	-35.38%	
Total Items in Collection	166140	170830	-2.75%	24719	25233	-2.04%	31243	33365	-6.36%	24026	22953	4.67%	27793	28653	-3.00%	30647	30227	1.39%	27712	30399	-8.84%	
<b>Technology</b>																						
PAC Usage (hours)	5352	3145	70.17%	455	253	79.84%	864	726	19.01%	957	499	91.78%	433	236	83.47%	1541	929	65.88%	1102	502	119.52%	
PAC Usage (sessions)	7327	4626	58.39%	622	448	38.84%	1391	1033	34.66%	1189	703	69.13%	709	415	70.84%	1740	1293	34.57%	1676	734	128.34%	
Wireless Sessions	14572	12303	18.44%	726	587	23.68%	2902	2398	21.02%	1997	1450	37.72%	1518	1185	28.10%	5113	5101	0.24%	2316	1582	46.40%	
Hotspot Lending	226	0	0	58	0	0	29	0	0	54	0	0	19	0	0	34	0	0	32	0	0	
Laptop Lending	93	0	0	20	0	0	19	0	0	9	0	0	5	0	0	25	0	0	15	0	0	
<b>Volunteers</b>																						
Volunteer Hours	177	0	0	0	0	0	44	0	0	6	0	0	22	0	0	0	0	0	105	0	0	