

AGENDA
Garfield County Public Library District Board of Trustees
MeetingDate: Thursday, August 4, 2022, 2:00 PM
Place: Parachute Branch Library

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

I. CALL TO ORDER

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting July 7, 2022 (pp 2-4)
- B. Claims for Board Approval: General Fund June 16, 2022 to July 15, 2022 (pp 5-6); Alpine Bank Credit Card Statement June 2022 (pp 7-9)

III. ACTION ITEMS

- A. None Scheduled

IV. DISCUSSION ITEMS

- A. Management Report, Jamie LaRue (pp 10-11)
- B. Financial / Treasurer Report, Michelle Foster (pp 12-16)
- C. Budget Committee Update, John Mallonee & Kevin Hettler
- D. Presentation on the FAMLI leave act, Kim Owens
- E. Record retention policy update, Jamie LaRue (pp 17-18)
- F. Branch Report, Stacy Kline, Parachute Branch Manager (pp 19-20)
- G. Board member orientation report, John Mallonee
- H. "Did You Know", Michelle Foster

Next Board Meeting September 1, 2022, 2pm, Location: Carbondale Branch Library, 320 Sopris Ave, Carbondale

Adjourn meeting.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 prior to the meeting.

Prepared by: Jamie LaRue, Executive Director
Posted on: July 28, 2022

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING
Place: Glenwood Springs Branch Library
July 7, 2022**

I. A. CALL TO ORDER

Adrian Rippy - Sheehy called the meeting to order at **2:00 pm**. Kevin Hettler conducted the roll call.

BOARD MEMBERS PRESENT:

Adrian Rippy -Sheehy
Jocelyn Durrance
Carolyn Tucker
Susan Use
John Mallonee
Crystal Mariscal

STAFF PRESENT:

Mary Clement
Tracy Kallassy
Amaranda Fregoso
James Larson
Kevin Hettler
Jenn Cook
Jon Medrano
Jamie LaRue

Sheldon Emery
Melissa Terry
Emily Hisel
Daniel Messer

PUBLIC PRESENT:

None

GUESTS PRESENT:

Kim Seter via phone
Mike Sherven

BOARD MEMBERS EXCUSED:

Michelle Foster

I. B. PUBLIC COMMENT:

None

I. APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Susan Use, seconded by Jocelyn Durrance - **Motion passed unanimously**

II. CONSENT ITEMS FOR APPROVAL

- A. Minutes of Library Board meeting June 2, 2022 (pp2-4)
- B. Claims for Board Approval: General Fund May 17, 2022 to June 15, 2022 (pp 5-6); Alpine Bank credit card statement May 2022 (pp 7-8)

A motion to approve the consent agenda items was made by made by Jocelyn Durrance, seconded by Susan Use - **Motion passed unanimously.**

III. ACTION ITEMS

- A. A motion to accept the 2021 audit presented by Michael Sherven, McMahan and Associates was made by Jocelyn Durrance and seconded by Crystal Mariscal – **Motion passed unanimously.**
- B. A motion to accept AV Experts as recommended by Jon Medrano to refresh the community room’s audio/visual equipment was made by Jocelyn Durrance and seconded by Crystal Mariscal- **Motion passed unanimously.**
- C. A motion to appoint John Mallonee as the standing Board Member for the 2023 Budget Committee was made by Crystal Mariscal and seconded by Carolyn Tucker - **Motion passed unanimously.**
- D. A motion to appoint Susan Use as the representative board member to the Urban Renewal Authority Board was made by Jocelyn Durrance and seconded by John Mallonee – **Motion passes unanimously.**

IV. DISCUSSION ITEMS

A. **Management Report, Jamie LaRue**

Budget priority list: staff first, library materials, building costs. Affordable housing project in Parachute. Censorship laws around country to hold Librarians responsible. Adrian would like an updated org chart. Adrian brought up coffee with the director. Crystal wants bilingual staff to be paid more money. Jamie gave an update on his first 30 days with the Library District and communicated his findings with over 50 interviews with current staff. He attended an Executive Director retreat with libraries from around the state and found other libraries facing similar issues as GCPLD (serving Latino population, housing for staff). He also attended a Marmot retreat where he learned about that organizations’ services they provide to GCPLD and other libraries in their consortium. Jamie gave a summary of a recent issue at Gunnison County Public Library regarding a request for reconsideration and patron privacy.

B. Financial/Treasurer Report, Kevin Hettler

Surprise tax “refund” of \$68k from an oil and gas reimbursement from 2016-2017. Submitted application for Emergency Connectivity Grant \$59k for hotspot and WIFI data service for this year and another grant for next year. Glenwood Springs branch received grant from Ross store.

C. Branch Report, Daniel Messer, Glenwood Springs Branch

Able to maintain branch being staffed through COVID outbreak. Summer reading numbers are way up.

D. “Did You Know”, Susan Use

Past Interim Executive Director SDA award nomination highlights.

A motion to adjourn was made by Adrian Rippy-Sheehy, seconded by Carolyn Tucker. **Motion passed unanimously.**

The meeting adjourned at **3:29** pm.

NEXT MEETING

The next regular board meeting will be held August 4, 2022 at the Parachute Branch Library at 2:00pm.

Garfield County Public Library District

Claims for Board Approval

June 16 through July 15, 2022

07/21/22

Accrual Basis

Date	Num	Name	Memo	Amount
10010 · Alpine Bank- Gen(..7072)				
06/23/2022	Eft	CRA	June retirement contributions	(10,112.14)
06/23/2022	Eft	CRA	June retirement contributions	(5,162.89)
06/26/2022	Eft	Alpine Bank	May c.c. pmt	(13,813.96)
06/27/2022	Eft	Verizon Wireless	Cell phones, hotspots, & moda service	(6,276.07)
06/30/2022	24978	Amazon .com	June Amazon	(1,386.70)
06/30/2022	24979	Blake, Richard	Summer Reading events	(2,243.87)
06/30/2022	24980	Ingram Library Services	Library materials	(14,504.84)
06/30/2022	24981	Midwest Tape	Library materials	(1,563.71)
06/30/2022	24982	Story Creations	Summer Reading Pirate Dogs performances	(1,600.00)
06/30/2022	24983	Tsukamoto, Hiroya	Acoustic concert performance	(500.00)
06/30/2022	24984	Westin Westminster	Lodging for CALCON 2022 attendees	(4,999.50)
06/30/2022	Eft	Garfield County Public Library Foundation	Donations / Book sales	(2,370.11)
06/30/2022	bp elec...	AFLAC	Supplemental insurance (2 mos)	(215.40)
06/30/2022	1001235	Amazon Capital Services	NC Summer Reading decor & supplies	(212.63)
06/30/2022	bp elec...	Black Hills Energy	GW & CA gas	(878.42)
06/30/2022	1001236	Cardiff Cleaning Service	GW CA janitorial service	(4,292.00)
06/30/2022	1001237	Citadel Security Group, LLC	GW security service	(2,855.79)
06/30/2022	bp elec...	City of Glenwood Springs	GW electricity	(928.61)
06/30/2022	1001238	Clement, Mary	Reimbursement for event refreshments	(14.50)
06/30/2022	1001239	Convey Language Services	Spanish interpreting for dance classes	(986.87)
06/30/2022	bp elec...	Cura HR, LLC	HR support & DiSC training	(3,400.00)
06/30/2022	1001240	Dale, Jamie	Mileage reimbursement	(37.44)
06/30/2022	bp elec...	De Lage Landen Financial Services, Inc.	Copier lease	(449.00)
06/30/2022	bp elec...	Demco	Processing supplies	(391.57)
06/30/2022	bp elec...	ImageNet Consulting LLC	SI copies	(193.21)
06/30/2022	1001241	Jean's Printing	Bookmarks	(533.77)
06/30/2022	1001242	Mezcla Socials Dance	Spring Into Dance classes	(160.00)
06/30/2022	1001243	Micro Plastics, Inc.	Updated library hours signage	(51.26)
06/30/2022	1001244	Reliance Standard	May disability insurance	(753.25)
06/30/2022	1001245	Tiger, Inc.	Natural Gas delivery	(1,068.44)
06/30/2022	1001246	Town of Parachute	water / sewer / trash	(425.90)
06/30/2022	1001247	Universal Mechanical Services, LLC	GW, NC hvac repairs	(1,599.45)
06/30/2022	1001248	Van Clief, Emily	Tea ceremony demonstration	(500.00)
06/30/2022	1001249	Western Paper Distributors	Janitorial supplies	(432.40)
06/30/2022	1001250	Williams, Julia	Returned material reimbursement	(27.99)
06/30/2022	1001251	WT.COX Information Services	3 magazine renewals	(134.15)
07/08/2022	24985	A Clean Break, LLC	RI, SI, NC June cleaning	(6,700.00)
07/13/2022	Eft	Colorado Dept of Revenue-Sales Tax	Sales tax 2Q 2022	(669.45)
07/13/2022	Eft	Town of CA- Sales Tax	2Q sales tax	(117.76)
07/13/2022	Eft	City of GL- Sales Tax	2Q sales tax	(106.27)
07/13/2022	Eft	City of RI-Sales Tax	2Q sales tax	(85.68)
07/15/2022	24986	Aspen Dance Connection	Impact Dance Company performances	(4,230.00)
07/15/2022	24987	Ingram Library Services	Library materials	(6,389.88)
07/15/2022	24988	Marmot Library Network, Inc.	2022 3rd quarter IT support	(56,383.50)
07/15/2022	24989	Midwest Tape	Library materials and Hoopla	(5,866.61)
07/15/2022	24990	OverDrive	Library eMaterials	(9,699.01)
07/15/2022	24991	Schneider, Michael	Summer Reading Pint Size Polkas performances	(2,100.00)
07/15/2022	24992	Wilberger, Elizabeth McCumber	Kids House of Joy performances	(2,000.00)
07/15/2022	24993	Willis Towers/CEBT	August health insurance	(29,371.15)
07/15/2022	1001252	625-Water(9283)	staff water	(77.45)
07/15/2022	1001253	All Around Property Maintenance, Inc	PA & CA June landscape maintenance	(3,260.00)
07/15/2022	1001254	AlwaysMountainTime LLC	Radio advertising	(2,000.00)
07/15/2022	1001255	Amazon Capital Services	SRP prizes	(803.22)
07/15/2022	1001256	American Janitor LLC	PA June cleaning	(1,096.00)
07/15/2022	1001257	Associated Governments of Northwest CO	AGNC EDD membership - JL	(250.00)
07/15/2022	1001258	Benson, Kim	Mileage reimbursement	(59.62)
07/15/2022	1001259	Callison, Jennifer	Mileage reimbursement	(16.40)
07/15/2022	1001260	CenturyLink	fire alarm / elevator telephone	(430.14)
07/15/2022	1001261	Citadel Security Group, LLC	GW security service	(2,950.83)
07/15/2022	bp elec...	City of Glenwood Springs	GW electricity	(1,089.69)
07/15/2022	pb elec...	City of Rifle	RI water/sewer	(157.83)
07/15/2022	1001262	Colorado Association of Libraries	CALCON22 registrations, 10 GCPLD staff	(3,070.00)
07/15/2022	bp elec...	Colorado Mountain News Media	Newspaper advertising	(945.00)
07/15/2022	1001263	Convey Language Services	SI dance bootcamp interpretations	(505.70)
07/15/2022	bp elec...	Cura HR, LLC	DiSC training & HR support	(3,007.50)
07/15/2022	1001286	Demco	furniture for AWE learning computers	(754.64)
07/15/2022	1001264	Duchscher, Stacy	Children's activity supplies & mileage reimbursement	(25.52)
07/15/2022	1001265	Gene's Lock & Key	CA locksmith service call	(195.00)
07/15/2022	1001266	Kliene, Stacy	Mileage reimbursement	(54.60)
07/15/2022	1001267	Lively Electric, Inc.	RI electrical room LED light install	(210.00)
07/15/2022	1001268	Medrano, Jonathan	Mileage reimbursement	(71.37)
07/15/2022	1001269	Messer, Daniel	ALA conference mileage reimbursement	(33.94)
07/15/2022	1001270	Mezcla Socials Dance	SI dance bootcamp	(979.92)
07/15/2022	bp elec...	Mountain Pest Control, Inc.	June spraying	(307.00)
07/15/2022	1001271	Mountain Waste & Recycling	SI trash / recycling	(73.13)
07/15/2022	1001272	OCLC	Annual cataloging / ILL subscription	(3,471.24)
07/15/2022	1001273	Ramos, Jose	GW paint repair	(50.00)

2:14 PM

07/21/22

Accrual Basis

Garfield County Public Library District

Claims for Board Approval

June 16 through July 15, 2022

Date	Num	Name	Memo	Amount
07/15/2022	1001274	Reliance Standard	Disability insurance - 2 mos.	(1,743.34)
07/15/2022	1001275	Thomas Klise/Crimson Multimedia	Library materials	(1,501.22)
07/15/2022	1001276	Town of Carbondale	water / sewer	(80.57)
07/15/2022	bp elec...	Town of New Castle	water / sewer	(215.18)
07/15/2022	1001277	Town of Parachute	water / sewer / trash	(950.90)
07/15/2022	bp elec...	Town of Silt	water / sewer	(151.37)
07/15/2022	1001278	Trane US Inc.	3rd quarter maintenance	(2,661.91)
07/15/2022	1001279	Transparent Information Services, LLC	Background checks	(213.20)
07/15/2022	1001280	TRIAD EAP	Work-Life, 7/1/22 - 6/30/23	(142.80)
07/15/2022	1001281	Unique Management Services, Inc.	Collections service	(109.45)
07/15/2022	1001282	Universal Mechanical Services, LLC	Hvac repairs SI NC PA	(4,624.78)
07/15/2022	bp elec...	Waste Management	Trash/recycling	(304.60)
07/15/2022	1001283	Western Paper Distributors	Janitorial suppliles	(593.87)
07/15/2022	bp elec...	WEX Bank	June vehicle fuel	(959.50)
07/15/2022	1001284	Williams, Julia	Returned material reimbursement	(12.99)
07/15/2022	1001285	Zimmermann, Robert	Mileage reimbursement	(13.56)
Total 10010 · Alpine Bank- Gen(..7072)				(249,020.13)
TOTAL				(249,020.13)

Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 06/30/2022

Type	Date	Num	Memo	Clr	Amount	Balance
Beginning Balance						13,813.96
Cleared Transactions						
Charges and Cash Advances - 161 items						
Credit Card Charge	05/27/2022	SSINALJ	Branch manager job post	X	(100.00)	(100.00)
Credit Card Charge	05/31/2022	PACAL	CALLI membership: SK	X	(300.00)	(400.00)
Credit Card Charge	05/31/2022	GWGlenwoodS	GW Strawberry Days parade entra...	X	(35.00)	(435.00)
Credit Card Charge	05/31/2022	SIUSPS	ILL postage	X	(7.62)	(442.62)
Credit Card Charge	06/01/2022	SSQuill	NC office supplies	X	(130.97)	(573.59)
Credit Card Charge	06/01/2022	SSLaQuinta	Lodging for performer	X	(129.00)	(702.59)
Credit Card Charge	06/01/2022	SSLaQuinta	Lodging for performer	X	(119.00)	(821.59)
Credit Card Charge	06/01/2022	SSLaQuinta	Lodging for performer	X	(119.00)	(940.59)
Credit Card Charge	06/01/2022	SSLowe's	Marketing storage	X	(95.88)	(1,036.47)
Credit Card Charge	06/01/2022	GWTarget	GW MTG supplies	X	(83.98)	(1,120.45)
Credit Card Charge	06/01/2022	CACityMarke	Board meeting refreshments	X	(28.74)	(1,149.19)
Credit Card Charge	06/01/2022	CACityMarke	CA author talk refreshments	X	(23.76)	(1,172.95)
Credit Card Charge	06/01/2022	GWUSPS	ILL postage	X	(3.03)	(1,175.98)
Credit Card Charge	06/02/2022	GWWalmart	GW SRP kick off supplies	X	(88.18)	(1,264.16)
Credit Card Charge	06/02/2022	RIWalmart	RI children's craft supplies	X	(80.24)	(1,344.40)
Credit Card Charge	06/02/2022	GWCityMarke	GW SRP kick off supplies	X	(33.96)	(1,378.36)
Credit Card Charge	06/02/2022	RIWalmart	RI staff supplies	X	(32.96)	(1,411.32)
Credit Card Charge	06/02/2022	SIUSPS	SI stamps	X	(23.20)	(1,434.52)
Credit Card Charge	06/03/2022	SS4imprint	Summer Reading logo notebooks	X	(890.25)	(2,324.77)
Credit Card Charge	06/03/2022	RIDollarTre	RI fairy garden supplies	X	(52.50)	(2,377.27)
Credit Card Charge	06/03/2022	RIWalmart	RI fairy garden supplies	X	(46.29)	(2,423.56)
Credit Card Charge	06/03/2022	RIWalmart	RI teen craft supplies	X	(15.68)	(2,439.24)
Credit Card Charge	06/03/2022	RIUSPS	ILL postage	X	(9.57)	(2,448.81)
Credit Card Charge	06/03/2022	RIWalmart	RI children's craft supplies	X	(4.12)	(2,452.93)
Credit Card Charge	06/04/2022	SSAmazon	Facilities tools	X	(99.22)	(2,552.15)
Credit Card Charge	06/06/2022	SSDiscountS	PA children's storytime supplies	X	(123.91)	(2,676.06)
Credit Card Charge	06/06/2022	SILibraryWo	SI LibraryWorks webinar registratio...	X	(98.00)	(2,774.06)
Credit Card Charge	06/06/2022	SSAmazon	Janitorial supplies	X	(84.70)	(2,858.76)
Credit Card Charge	06/06/2022	SSAmazon	Professional collection	X	(80.30)	(2,939.06)
Credit Card Charge	06/06/2022	NCUSPS	ILL postage	X	(3.03)	(2,942.09)
Credit Card Charge	06/06/2022	GWUSPS	ILL postage	X	(3.03)	(2,945.12)
Credit Card Charge	06/07/2022	SSQuill	PA office supplies	X	(44.99)	(2,990.11)
Credit Card Charge	06/07/2022	CADollarTre	SRP prizes	X	(10.00)	(3,000.11)
Credit Card Charge	06/07/2022	PAUSPS	ILL postage	X	(6.06)	(3,006.17)
Credit Card Charge	06/07/2022	CAUSPS	ILL postage	X	(3.03)	(3,009.20)
Credit Card Charge	06/07/2022	GWUSPS	ILL postage	X	(3.03)	(3,012.23)
Credit Card Charge	06/08/2022	SSQuill	GW office supplies	X	(163.96)	(3,176.19)
Credit Card Charge	06/08/2022	CAUSPS	ILL postage	X	(3.63)	(3,179.82)
Credit Card Charge	06/09/2022	SSALA	Branch manager job post	X	(449.00)	(3,628.82)
Credit Card Charge	06/09/2022	CATarget	CA youth social lotto basket	X	(53.00)	(3,681.82)
Credit Card Charge	06/09/2022	CATarget	CA SRP kick off supplies	X	(21.98)	(3,703.80)
Credit Card Charge	06/09/2022	RIUSPS	ILL postage	X	(10.83)	(3,714.63)
Credit Card Charge	06/10/2022	SSLibrary2.	Institutional license to Library 2.0 w...	X	(499.00)	(4,213.63)
Credit Card Charge	06/10/2022	CADomino'sP	CA pizza for SRP kick off	X	(245.13)	(4,458.76)
Credit Card Charge	06/10/2022	SSAmazon	RI water cooler dispenser	X	(199.00)	(4,657.76)
Credit Card Charge	06/10/2022	SSKen'sPitS	Bookmobile tire change & balance	X	(95.80)	(4,753.56)
Credit Card Charge	06/10/2022	CACityMarke	CA SRP kick off supplies	X	(50.66)	(4,804.22)
Credit Card Charge	06/11/2022	SSAdobe	Adobe Creative Cloud subscription	X	(29.99)	(4,834.21)
Credit Card Charge	06/11/2022	SSAdobe	Adobe Stock subscription	X	(29.99)	(4,864.20)
Credit Card Charge	06/13/2022	SSValleyLum	Facilities tools	X	(213.46)	(5,077.66)
Credit Card Charge	06/13/2022	PAClark'sMa	PA events refreshments	X	(30.01)	(5,107.67)
Credit Card Charge	06/14/2022	SSKen'sPitS	Library truck tire & brake inspection	X	(50.00)	(5,157.67)
Credit Card Charge	06/14/2022	CAUSPS	ILL postage	X	(3.63)	(5,161.30)
Credit Card Charge	06/15/2022	RIWalmart	RI teen craft supplies & refreshments	X	(201.38)	(5,362.68)
Credit Card Charge	06/15/2022	GWWalmart	GW Strawberry Days parade candy	X	(65.88)	(5,428.56)
Credit Card Charge	06/15/2022	SIWalmart	SI SRP supplies	X	(28.88)	(5,457.44)
Credit Card Charge	06/15/2022	GWalmart	GW reading glasses for patrons	X	(17.94)	(5,475.38)
Credit Card Charge	06/15/2022	PAUSPS	ILL postage	X	(6.66)	(5,482.04)
Credit Card Charge	06/15/2022	SIGoogle	SI staff google storage	X	(1.99)	(5,484.03)
Credit Card Charge	06/16/2022	SSAmericanB	CA Cricut supplies	X	(111.85)	(5,595.88)
Credit Card Charge	06/16/2022	GWMasala&Cu	GW staff morale	X	(90.85)	(5,686.73)
Credit Card Charge	06/17/2022	CAEagleCres	CA plants & planter supplies	X	(434.85)	(6,121.58)
Credit Card Charge	06/17/2022	RIWalmart	RI fairy garden supplies	X	(85.53)	(6,207.11)
Credit Card Charge	06/17/2022	RIWalmart	RI staff supplies	X	(76.40)	(6,283.51)
Credit Card Charge	06/17/2022	SSWalmart	Facilities flash drive & office supplies	X	(63.34)	(6,346.85)

Garfield County Public Library District Reconciliation Detail

07/21/22

20510 · Alpine Bank Purchase Card, Period Ending 06/30/2022

Type	Date	Num	Memo	Clr	Amount	Balance
Credit Card Charge	06/17/2022	RICafeKape	RI staff morale	X	(41.50)	(6,388.35)
Credit Card Charge	06/17/2022	RIWalmart	RI fantastic fridays supplies	X	(23.35)	(6,411.70)
Credit Card Charge	06/17/2022	SILittleCae	SI staff morale	X	(17.96)	(6,429.66)
Credit Card Charge	06/17/2022	SIDollarGen	SI office supplies	X	(11.80)	(6,441.46)
Credit Card Charge	06/17/2022	SIUSPS	ILL postage	X	(10.89)	(6,452.35)
Credit Card Charge	06/17/2022	SSWalmart	GW lobby phone cord	X	(4.22)	(6,456.57)
Credit Card Charge	06/18/2022	CAUSPS	ILL postage	X	(3.03)	(6,459.60)
Credit Card Charge	06/19/2022	SSNextiva	Nextiva recurring subscription plan	X	(2,060.12)	(8,519.72)
Credit Card Charge	06/20/2022	SICityMarke	SI program refreshments	X	(56.48)	(8,576.20)
Credit Card Charge	06/20/2022	SSAdobe	Adobe Pro DC subscriptions	X	(33.98)	(8,610.18)
Credit Card Charge	06/21/2022	PAWalmart	PA programming supplies	X	(11.68)	(8,621.86)
Credit Card Charge	06/21/2022	SSAmazon	Library materials	X	(9.99)	(8,631.85)
Credit Card Charge	06/21/2022	GWUSPS	ILL postage	X	(3.03)	(8,634.88)
Credit Card Charge	06/22/2022	CACityMarke	CA event refreshments	X	(6.99)	(8,641.87)
Credit Card Charge	06/22/2022	RIUSPS	ILL postage	X	(6.66)	(8,648.53)
Credit Card Charge	06/22/2022	SSUSPS	Postage	X	(1.36)	(8,649.89)
Credit Card Charge	06/23/2022	SSRenaissan	ALA conference lodging: AG	X	(1,488.60)	(10,138.49)
Credit Card Charge	06/23/2022	SSRenaissan	ALA conference lodging: DM	X	(1,488.60)	(11,627.09)
Credit Card Charge	06/23/2022	SSRenaissan	ALA conference lodging: AT	X	(1,488.60)	(13,115.69)
Credit Card Charge	06/23/2022	SSWalmart	Community Garden supplies	X	(96.51)	(13,212.20)
Credit Card Charge	06/23/2022	SSCGFOA	CGFOA membership dues: KH	X	(65.00)	(13,277.20)
Credit Card Charge	06/23/2022	SSRobly	Email newsletter platorm subscription	X	(52.50)	(13,329.70)
Credit Card Charge	06/23/2022	SSCGFOA	CGFOA ethics webinar registration:...	X	(40.00)	(13,369.70)
Credit Card Charge	06/23/2022	NCAmericanA	ALA conference baggage check	X	(30.00)	(13,399.70)
Credit Card Charge	06/23/2022	RIAmericanA	ALA conference baggage check	X	(30.00)	(13,429.70)
Credit Card Charge	06/23/2022	SSWalmart	Bookmobile windshield wipers	X	(27.94)	(13,457.64)
Credit Card Charge	06/23/2022	RICityTapHo	ALA conference per diem	X	(25.35)	(13,482.99)
Credit Card Charge	06/23/2022	GWPourLaFra	ALA conference per diem	X	(23.50)	(13,506.49)
Credit Card Charge	06/23/2022	NCCityTapHo	ALA conference per diem	X	(21.88)	(13,528.37)
Credit Card Charge	06/23/2022	GWUVC	ALA conference taxi	X	(21.62)	(13,549.99)
Credit Card Charge	06/23/2022	NCCurbMobil	ALA conference taxi	X	(20.80)	(13,570.79)
Credit Card Charge	06/23/2022	GWLobbyBarM	ALA conference per diem	X	(20.24)	(13,591.03)
Credit Card Charge	06/23/2022	SSAmazon	Library materials	X	(12.93)	(13,603.96)
Credit Card Charge	06/23/2022	CAUSPS	ILL postage	X	(7.26)	(13,611.22)
Credit Card Charge	06/23/2022	GWSkyMarket	ALA conference per diem	X	(6.43)	(13,617.65)
Credit Card Charge	06/24/2022	NCUnconvent	ALA conference per diem	X	(34.56)	(13,652.21)
Credit Card Charge	06/24/2022	GWUnconvent	ALA conference per diem	X	(30.72)	(13,682.93)
Credit Card Charge	06/24/2022	RIUnconvent	ALA conference per diem	X	(30.36)	(13,713.29)
Credit Card Charge	06/24/2022	GWRenaissan	ALA conference per diem	X	(25.30)	(13,738.59)
Credit Card Charge	06/24/2022	NCLobbyBarM	ALA conference per diem	X	(22.80)	(13,761.39)
Credit Card Charge	06/24/2022	RILOBBYBarM	ALA conference per diem	X	(21.80)	(13,783.19)
Credit Card Charge	06/24/2022	RITransco	ALA conference taxi	X	(16.44)	(13,799.63)
Credit Card Charge	06/24/2022	RIlibertyMa	ALA conference per diem	X	(13.64)	(13,813.27)
Credit Card Charge	06/24/2022	NCDFHV	ALA conference taxi	X	(12.82)	(13,826.09)
Credit Card Charge	06/24/2022	RIStarbucks	ALA conference per diem	X	(11.55)	(13,837.64)
Credit Card Charge	06/24/2022	NCStarbucks	ALA conference per diem	X	(10.67)	(13,848.31)
Credit Card Charge	06/24/2022	PAUSPS	ILL postage	X	(9.69)	(13,858.00)
Credit Card Charge	06/24/2022	GWStarbucks	ALA conference per diem	X	(5.78)	(13,863.78)
Credit Card Charge	06/25/2022	GWConvivial	ALA conference per diem	X	(69.40)	(13,933.18)
Credit Card Charge	06/25/2022	NCCityTapHo	ALA conference per diem	X	(35.18)	(13,968.36)
Credit Card Charge	06/25/2022	RICityTapHo	ALA conference per diem	X	(26.84)	(13,995.20)
Credit Card Charge	06/25/2022	NCStarbucks	ALA conference per diem	X	(11.99)	(14,007.19)
Credit Card Charge	06/25/2022	RIAramarkSE	ALA conference per diem	X	(11.00)	(14,018.19)
Credit Card Charge	06/25/2022	RIStarbucks	ALA conference per diem	X	(9.52)	(14,027.71)
Credit Card Charge	06/25/2022	GWStarbucks	ALA conference per diem	X	(5.78)	(14,033.49)
Credit Card Charge	06/25/2022	NCStarbucks	ALA conference per diem	X	(5.45)	(14,038.94)
Credit Card Charge	06/26/2022	RIYardHouse	ALA conference per diem	X	(37.33)	(14,076.27)
Credit Card Charge	06/26/2022	GWTonyCheng	ALA conference per diem	X	(37.25)	(14,113.52)
Credit Card Charge	06/26/2022	NCTonyCheng	ALA conference per diem	X	(33.55)	(14,147.07)
Credit Card Charge	06/26/2022	GWTheCapita	ALA conference per diem	X	(30.36)	(14,177.43)
Credit Card Charge	06/26/2022	RITonyCheng	ALA conference per diem	X	(29.65)	(14,207.08)
Credit Card Charge	06/26/2022	NCYardHouse	ALA conference per diem	X	(25.76)	(14,232.84)
Credit Card Charge	06/26/2022	GWStarbucks	ALA conference per diem	X	(8.00)	(14,240.84)
Credit Card Charge	06/26/2022	NCStarbucks	ALA conference per diem	X	(4.50)	(14,245.34)
Credit Card Charge	06/27/2022	RIUnconvent	ALA conference per diem	X	(33.80)	(14,279.14)
Credit Card Charge	06/27/2022	GWtatte	ALA conference per diem	X	(33.13)	(14,312.27)
Credit Card Charge	06/27/2022	NCUnconvent	ALA conference per diem	X	(30.72)	(14,342.99)
Credit Card Charge	06/27/2022	GWUnconvent	ALA conference per diem	X	(30.72)	(14,373.71)

Garfield County Public Library District Reconciliation Detail

07/21/22

20510 · Alpine Bank Purchase Card, Period Ending 06/30/2022

Type	Date	Num	Memo	Clr	Amount	Balance
Credit Card Charge	06/27/2022	CACityMarke	CA event refreshments	X	(28.84)	(14,402.55)
Credit Card Charge	06/27/2022	NCTatte	ALA conference per diem	X	(25.21)	(14,427.76)
Credit Card Charge	06/27/2022	RITatte	ALA conference per diem	X	(24.97)	(14,452.73)
Credit Card Charge	06/27/2022	NCStarbucks	ALA conference per diem	X	(11.77)	(14,464.50)
Credit Card Charge	06/27/2022	SSAmazon	Library materials	X	(9.97)	(14,474.47)
Credit Card Charge	06/27/2022	GWStarbucks	ALA conference per diem	X	(7.50)	(14,481.97)
Credit Card Charge	06/28/2022	GWDenverInt	ALA conference airport parking	X	(96.00)	(14,577.97)
Credit Card Charge	06/28/2022	RIAmericanA	ALA conference baggage check	X	(79.00)	(14,656.97)
Credit Card Charge	06/28/2022	NCAmericanA	ALA conference baggage check	X	(38.00)	(14,694.97)
Credit Card Charge	06/28/2022	GWReinaissan	ALA conference per diem	X	(32.89)	(14,727.86)
Credit Card Charge	06/28/2022	RIYellowCab	ALA conference taxi	X	(24.48)	(14,752.34)
Credit Card Charge	06/28/2022	GWUVC	ALA conference taxi	X	(21.88)	(14,774.22)
Credit Card Charge	06/28/2022	GWSmashburg	ALA conference per diem	X	(16.75)	(14,790.97)
Credit Card Charge	06/28/2022	RISmashburg	ALA conference per diem	X	(15.69)	(14,806.66)
Credit Card Charge	06/28/2022	NCsmashburg	ALA conference per diem	X	(15.47)	(14,822.13)
Credit Card Charge	06/28/2022	NCStarbucks	ALA conference per diem	X	(11.77)	(14,833.90)
Credit Card Charge	06/28/2022	RIStarbucks	ALA conference per diem	X	(11.22)	(14,845.12)
Credit Card Charge	06/28/2022	SSLowe's	NC light switch	X	(9.97)	(14,855.09)
Credit Card Charge	06/28/2022	NCParadiesL	ALA conference per diem	X	(8.04)	(14,863.13)
Credit Card Charge	06/28/2022	SIUSPS	ILL postage	X	(4.45)	(14,867.58)
Credit Card Charge	06/29/2022	SSAmericanB	PA passive programming supplies	X	(195.86)	(15,063.44)
Credit Card Charge	06/29/2022	SSAmazon	Docking station	X	(137.61)	(15,201.05)
Credit Card Charge	06/29/2022	RIWalmart	RI children's craft supplies	X	(72.21)	(15,273.26)
Credit Card Charge	06/29/2022	GWCityMarke	GW Explorer's Club supplies	X	(66.69)	(15,339.95)
Credit Card Charge	06/29/2022	SSAGNC	AGNC Economic Development Su...	X	(54.67)	(15,394.62)
Credit Card Charge	06/29/2022	CACityMarke	CA youth social refreshments	X	(35.45)	(15,430.07)
Credit Card Charge	06/29/2022	SSAmazon	Facilities tools	X	(24.97)	(15,455.04)
Credit Card Charge	06/29/2022	RIUSPS	ILL postage	X	(3.63)	(15,458.67)
Total Charges and Cash Advances					(15,458.67)	(15,458.67)
Payments and Credits - 5 items						
Credit Card Credit	06/01/2022	SSLaQuinta	Refund on cancelled performer lod...	X	387.00	387.00
Credit Card Credit	06/08/2022	SSNextDayFI	Refund for damaged-in-shipping w...	X	315.54	702.54
Credit Card Credit	06/21/2022	SSCAL	Refund for cancelled webinar	X	7.00	709.54
Check	06/26/2022	Eft	May c.c. pmt	X	13,813.96	14,523.50
Credit Card Credit	06/27/2022	SSJapanCrat	Refund for sales tax paid	X	21.22	14,544.72
Total Cleared Transactions					(913.95)	(913.95)
Cleared Balance					913.95	14,727.91
Register Balance as of 06/30/2022					913.95	14,727.91
New Transactions						
Payments and Credits - 1 item						
Check	07/26/2022	eft	Jun c.c. pmt		14,727.91	14,727.91
Total New Transactions					14,727.91	14,727.91
Ending Balance					(13,813.96)	0.00

Management Report, July 2022

Jamie LaRue, Executive Director

Public speaking engagements

I'll be appearing at an official **Meet and Greet** at Carbondale, Aug 17, Carbondale, 6:30-8:30

On August 18, I'll be giving two webinars on the topic of **Intellectual Freedom**. One is for a consortium in Florida, and the second is for the Pueblo Community College. I'm offering both of these for free. Frankly, I see it as a way to give visibility to our district, and perhaps to recruit some talent.

More challenges

We received a **request for reconsideration** about, and I have decided to retain but re-catalog *P is for Pterodactyl, the worst alphabet book ever*.

We also received a new challenge to a manga book that appeared on last month's Pride display. The book is currently checked out, so our process will begin when it returns.

Regional library meeting at Glenwood Springs

GCL will be hosting **Colorado Public Library Directors** at Glenwood Springs Branch Library on Aug 19. Fourteen or fifteen libraries are likely to attend.

Regional library advertising?

I have been discussing with my counterparts in Basalt and Pitkin County the possibility of doing some joint **RFTA advertising**. The idea is that we would offer a QR code that would lead transit riders to free eBooks, perhaps in Spanish. These books would be readable on their phones. I hope to have more to say about this in the coming months.

Hispanic Outreach Committee

- We have formed a committee. Its members are:
 - James Larson - committee lead
 - Kim Owens - HR/ELT liaison
 - Alex Garcia-Bernal - programming/events/outreach lead
 - Amaranda Fregoso - Admin and training
 - Kelly Tapia - Glenwood Springs
 - Karina Baker - Rifle
 - Lizz Tillotson - Parachute

- Tracy Kallassy - Carbondale and PST liaison
- Lisa Detweiler- New Castle
- Brenda Kingen- Silt
- Catherine Jaramillo - Silt
- Action items from first meeting on 7/13/22
 - Draft a 2-yr. plan (rest of this year and next year)
 - Format a calendar of outreach and events
 - Determine high impact initiatives
 - 1 goal per quarter
 - Official list of Hispanic support agencies (Alex, Samuel, Crystal)
 - local, regional and state
 - Post on website and/or intranet
 - Civic, professional, church groups
 - Start out with “low hanging fruit” as far as ideas

The Guadalajara International Book Fair, FIL (Feria Internacional del Libro), takes place from November 26-Dec 4 in Mexico. There is an American Library Association grant program that underwrites some of the costs for librarian seeking to purchase Spanish-language materials, including partial reimbursements for flights and lodging. We will be sending Alex Garia-Benal, Ana Gaytan, Jen Callison, and board member Crystal Mariscal.

RFID bids

We have received 3 bids, and are reviewing. We may well do some demos of the systems in August and September. We hope to have the final recommendation to the board by October at the latest.

CAL and the Board

I sent a reminder to the board about the upcoming Colorado Association of Libraries conference (CALCON) to be held between Sept 8-10 in Westminster. For more information about offerings, see <https://cal-webs.wixsite.com/calcon2022/at-a-glance>. Board members are warmly encouraged to attend.

Local history outreach

I’ve been talking with some folks at the state library about sending us out a consultant to help us get a high-level view of local museum and archival materials the library might want to be aware of. If any board members have names of people this consultant might want to chat with, I’d appreciate knowing about them.

Financial / Treasurer Report, July 2022

Kevin Hettler, Chief Financial Officer

Net sales tax collection year to date is up 15% from the same period in 2021. Likely the result of increased costs due to inflation.

The 2023 budget committee began meeting this month. We reviewed the 2022 budget and sent out a charge to all directors and managers requesting feedback of their needs to be considered in the 2023 budget. At the September Board meeting, the budget committee will present the high-level key initiatives to be proposed in the 2023 budget draft.

The following charts depict all revenues received and expenditures made from 1/1/22 through 6/30/22, and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 6/30/22 is \$7,167,674.

Total expenditures made as of 6/30/22 is \$3,017,216.

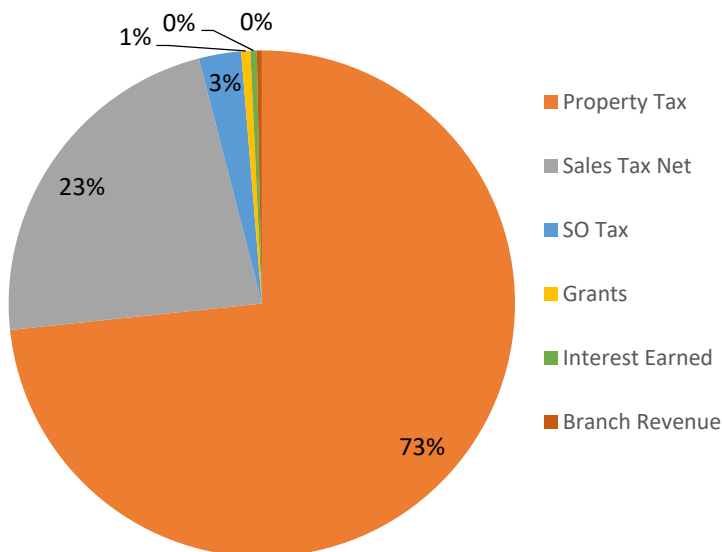
50% of the year has elapsed as of 6/30/22.

77.94% of budgeted revenue (\$9,196,298) has been received.

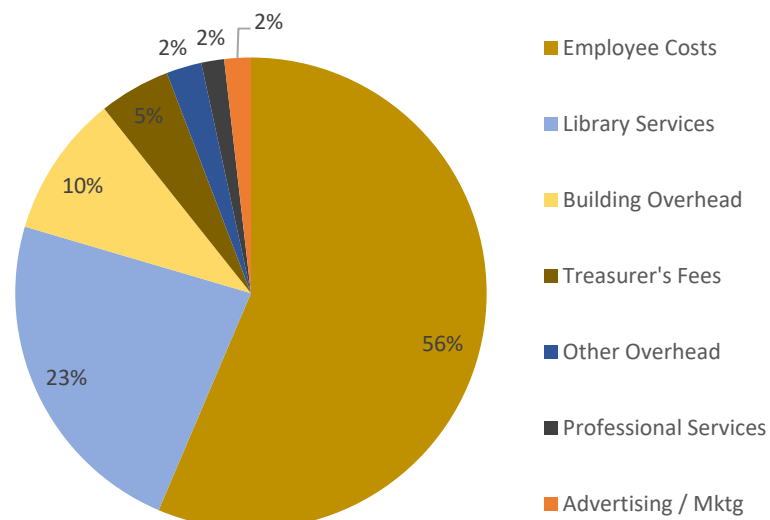
32.81% of budgeted expenditure (\$9,196,298) has been made.

All cash and investment accounts have been reconciled by month end.

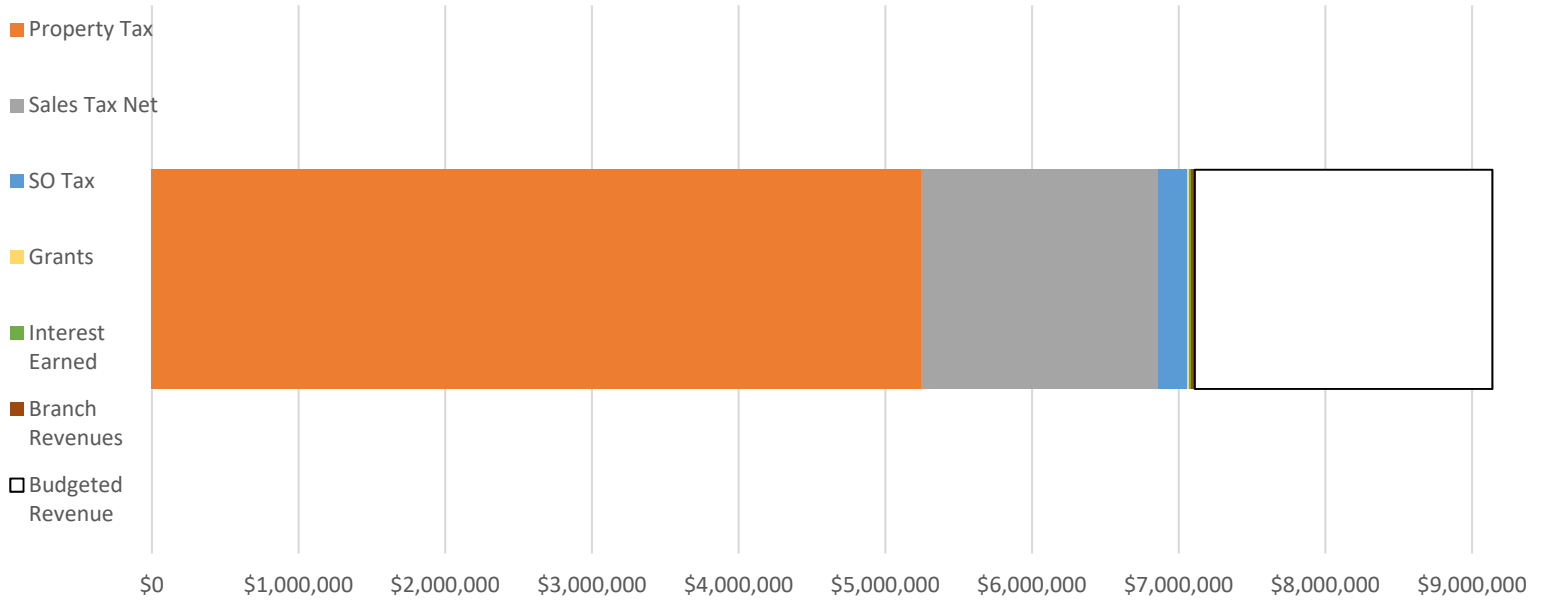
YTD Revenues through 6/30/2022



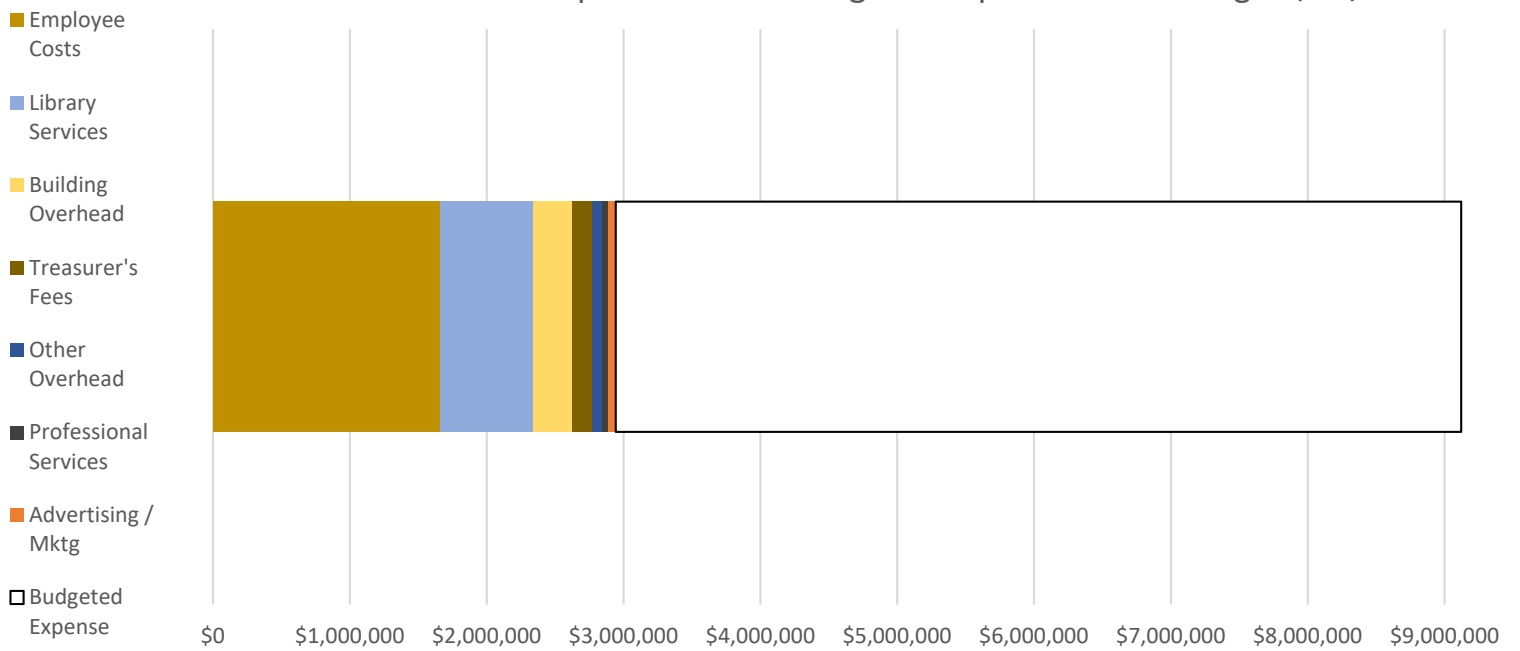
YTD Expenditures through 6/30/2022



YTD Revenues to Budgeted Revenues through 6/30/2022



YTD Expenditures to Budgeted Expenditures through 6/30/2022



Garfield County Public Library District
Profit & Loss Budget vs. Actual (unaudited)
 Jan - June 2022

	Jan - June 2022		% of Annual	Footnotes	Jan - June 2021	\$ Increase / (Decrease) in
	Actual	Annual Budget	Budget		Actual	Actual '21 to '22
Income						
40100 · Sales Tax Revenue	1,697,279.74	3,320,000.00	51.12%		1,436,713.13	260,566.61
40102 · Sales Tax Refunds	(77,425.79)	(70,000.00)	110.61%	1.	(55,699.98)	(21,725.81)
40200 · Property Tax Revenue	5,243,906.46	5,356,520.00	97.9%	2.	5,892,706.31	(648,799.85)
40300 · Specific Ownership Tax Revenue	192,864.55	411,000.00	46.93%		214,279.61	(21,415.06)
40900 · Interest Earned on Investments	28,306.78	6,000.00	471.78%	3.	3,058.39	25,248.39
41000 · Grants	41,848.25	98,538.00	42.47%		27,338.68	14,509.57
41200 · Other Revenue	13,746.22	24,220.00	56.76%		38,813.26	(25,067.04)
41300 · Solar Rebates	3,828.50	9,000.00	42.54%		3,412.96	415.54
42000 · Branch Revenues	23,319.43	41,020.00	56.85%		18,099.43	5,220.00
Total Income	7,167,674.14	9,196,298.00	77.94%		7,578,721.79	(411,047.65)
Expense						
50001 · TREASURER'S FEES	143,503.63	180,350.00	79.57%		150,893.87	(7,390.24)
50005 · DEBT SERVICE	0.00	1,659,800.00	0.0%		0.00	0.00
51000 · EMPLOYEE COSTS	1,659,889.50	4,314,734.00	38.47%		1,547,403.13	112,486.37
52000 · LIBRARY SERVICES	681,169.65	1,471,407.00	46.29%		668,858.94	12,310.71
53000 · PROFESSIONAL SERVICES	46,062.68	160,396.00	28.72%		53,303.48	(7,240.80)
54000 · BUILDING OVERHEAD	287,040.37	666,068.00	43.09%		353,620.88	(66,580.51)
54500 · BUILDING REFRESH, FURNITURE,IMI	16,255.54	340,000.00	4.78%		20,324.74	(4,069.20)
55000 · EQUIPMENT	24,297.69	216,969.00	11.2%		70,863.01	(46,565.32)
56000 · OTHER OVERHEAD	71,303.83	72,000.00	99.03%	4.	65,711.11	5,592.72
57000 · ADVERTISING & MARKETING	53,699.81	59,230.00	90.66%		5,195.77	48,504.04
58000 · VEHICLES	10,231.72	13,400.00	76.36%		3,187.91	7,043.81
59000 · PARTNERSHIPS	23,762.06	41,944.00	56.65%	5.	16,570.55	7,191.51
Total Expense	3,017,216.48	9,196,298.00	32.81%		2,955,933.39	61,283.09
Net Income	4,150,457.66	0.00			4,622,788.40	-472,330.74

Footnotes:

1. Includes a \$68K sales tax refund from 2016 & 2017
2. Decrease from 2021 is due to a 6% decrease in property valuation from the year prior.
3. Reflective of the interest rate hikes in 2022
4. Includes annual property, liability, and public official bond insurance.
5. Includes first half 2022 operating assessment (GW Cooper Commons)

Garfield County Public Library District

Balance Sheet **unaudited**

As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	1,610,017.52
10050 · Colo Trust - General	13,309,038.25
10055 · C-Safe	53,697.23
10060 · Alpine Bank- Payroll(..8785)	124,146.31
10070 · Alpine Bank - Flex(..0583)	2,934.45
10210 · Alerus- Flex deposit	292.99
10300 · Petty Cash- Cash drawer fund	1,075.00
11010 · WF-23652000-Annual Interest Pmt	0.59
11050 · WF-23652001-Annual Princ. Pmt	3.04
Total Checking/Savings	<u>15,101,205.38</u>
Other Current Assets	
12050 · Sales tax transfer by Treasurer	375,907.52
12100 · Property tax transfer by Treas	5,362,948.00
Total Other Current Assets	<u>5,738,855.52</u>
Total Current Assets	<u>20,840,060.90</u>
TOTAL ASSETS	<u>20,840,060.90</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	22,740.25
Total Accounts Payable	<u>22,740.25</u>
Credit Cards	
20510 · Alpine Bank Purchase Card	13,521.88
20570 · Fuel Cards - WEX / NJPA	959.50
Total Credit Cards	<u>14,481.38</u>
Other Current Liabilities	
20660 · Grants Payable	6,348.08
21100 · Other Payroll Payables-	1,863.59
21200 · Payroll Payable-	50,144.00
Total Other Current Liabilities	<u>58,355.67</u>
Total Current Liabilities	<u>95,577.30</u>
Long Term Liabilities	
22000 · Deferred Sales tax Revenue	375,907.52
22100 · Deferred Property Tax Revenue	5,362,948.00
Total Long Term Liabilities	<u>5,738,855.52</u>
Total Liabilities	<u>5,834,432.82</u>
Equity	
30000 · Unassigned Fund Balance	10,358,965.58
30005 · Non-Spendable Fund Balance	33,538.84
30010 · Restricted Fund Balance	311,400.00
30040 · Assigned For Replacement	151,266.00
Net Income	4,150,457.66
Total Equity	<u>15,005,628.08</u>
TOTAL LIABILITIES & EQUITY	<u>20,840,060.90</u>

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
SALES TAX COMPARISON REPORT
BEFORE REFUND**

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	199,981.78	15.57%	232,350.29	16.19%	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%
February	214,635.71	23.32%	201,365.63	-6.18%	211,661.48	5.11%	248,671.50	17.49%	313,756.46	26.17%
March	247,300.68	28.85%	235,241.22	-4.88%	205,882.59	-12.48%	306,107.18	48.68%	363,315.73	18.69%
April	220,564.48	4.75%	221,993.61	0.65%	207,819.08	-6.39%	315,594.36	51.86%	356,926.25	13.10%
May	233,871.79	14.01%	251,876.55	7.70%	252,114.14	0.09%	365,531.99	44.99%		-100.00%
June	261,824.92	11.51%	271,841.07	3.83%	275,818.52	1.46%	360,421.57	30.67%		-100.00%
July	266,233.19	8.99%	283,289.61	6.41%	296,171.04	4.55%	358,053.80	20.89%		-100.00%
August	259,104.75	11.94%	283,746.69	9.51%	282,100.20	-0.58%	325,543.47	15.40%		-100.00%
September	259,426.27	17.49%	273,911.00	5.58%	308,802.67	12.74%	359,893.69	16.54%		-100.00%
October	242,842.17	13.27%	268,983.77	10.76%	298,225.56	10.87%	333,716.60	11.90%		-100.00%
November	215,191.86	1.94%	248,621.68	15.53%	270,897.91	8.96%	312,286.84	15.28%		-100.00%
December	249,188.16	5.51%	286,039.62	14.79%	321,746.12	12.48%	375,907.52	16.83%		-100.00%
TOTAL	2,870,165.76	12.66%	3,059,260.74	6.59%	3,151,203.50	3.01%	3,906,322.49	23.96%	1,321,372.22	-66.17%

AFTER REFUND

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	198,871.12	18.68%	209,576.47	5.38%	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%
February	212,320.26	24.43%	198,821.31	-6.36%	208,449.22	4.84%	225,592.83	8.22%	313,056.99	38.77%
March	245,105.81	32.18%	233,664.43	-4.67%	199,473.40	-14.63%	302,292.48	51.55%	293,864.24	-2.79%
April	216,979.46	33.82%	221,373.23	2.02%	194,556.04	-12.11%	312,333.74	60.54%	356,615.85	14.18%
May	233,518.26	17.76%	236,645.79	1.34%	245,037.26	3.55%	363,341.37	48.28%		-100.00%
June	261,219.50	11.66%	270,813.24	3.67%	270,598.88	-0.08%	354,079.99	30.85%		-100.00%
July	264,478.28	9.20%	281,615.39	6.48%	254,330.79	-9.69%	355,006.45	39.58%		-100.00%
August	257,827.63	11.86%	283,033.57	9.78%	280,187.96	-1.01%	317,495.97	13.32%		-100.00%
September	257,903.65	17.09%	273,401.59	6.01%	306,570.32	12.13%	358,127.16	16.82%		-100.00%
October	238,703.94	12.34%	266,965.89	11.84%	295,679.43	10.76%	332,468.17	12.44%		-100.00%
November	213,758.10	8.27%	246,816.73	15.47%	262,364.84	6.30%	310,702.80	18.42%		-100.00%
December	248,301.61	5.43%	277,231.38	11.65%	311,675.86	12.42%	375,476.64	20.47%		-100.00%
TOTAL	2,848,987.62	15.98%	2,999,959.02	5.30%	3,048,078.90	1.60%	3,844,568.91	26.13%	1,245,961.35	-67.59%

MEMORANDUM

TO: Board of Trustees, Garfield County Public Library District

FROM: Seter & Vander Wall, P.C.

DATE: June 29, 2022

RE: Records Retention Resolution

C.R.S. § 24-72-203(1)(b)(I) of the Colorado Open Records Act (“**CORA**”) requires a special district that maintains records in “miniaturized or digital form,” to pass “a policy regarding the retention, archiving, and destruction of such records[.]”

CORA does not mandate the content of the records retention and destruction policy- the law only requires government entities to have a policy. Counsel recommends joining the hundreds of other Colorado governments that are signatories to the State Archives records retention schedule.

Benefits of joining the State Archives schedule include:

1. “Safe Harbor” from challenge concerning the destruction of records in accordance with the retention schedule timelines;
2. An assumption that the document retention timelines comport with any other laws governing retention and destruction of the type of record;
3. The efficiency of joining a complete retention schedule as opposed to drafting a new record retention policy;
4. Promoting transparency in government as all entities that have “signed on” to the policy are listed on the State Archives’ website.

Becoming a signatory under the State Archives records retention schedule requires passage of the enclosed resolution. Counsel will next send the resolution to the State Archives for inclusion in the list of participants.

{00606584}

**RESOLUTION OF THE
BOARD OF TRUSTEES OF THE**

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

Adoption of the Special Districts Records Management Manual

The Garfield County Public Library District (the “**District**”) is a Colorado Library District formed pursuant to Section 24-90-101 *et seq*, C.R.S., and a political subdivision of the State of Colorado located in the County of Garfield, Colorado; and

- A. Pursuant to C.R.S. § 24-90-109, the Board of Trustees of the District has the power to control, manage and supervise the business and affairs of the District; and
- B. The District has a need for a comprehensive records retention policy and schedule for the District’s non-permanent records and the retention of those records that have long-term administrative, fiscal and historical value (the “**Records**”); and
- C. Under the authority granted by Part 1, Article 80, Title 24 of the Colorado Revised Statutes, the Colorado State Archives has developed the Special Districts Records Management Manual for use by special districts; and
- D. The District desires to adopt the Special Districts Records Management Manual.

NOW THEREFORE, BEING IT RESOLVED BY THE BOARD OF TRUSTEES AS FOLLOWS:

- 1. The District adopts the Special Districts Records Management Manual, as amended, as the District’s minimum standard for the retention and destruction of its Records.
- 2. No Records may be destroyed pursuant to the Special Districts Records Management Manual if the Records pertain to any pending legal case, claim, action or audit involving the District, or if the Board determines that certain Records should otherwise be retained.
- 3. The destruction of any Records shall be done using secure methods of destruction to protect any confidential or personal identifying information.

APPROVED AND ADOPTED THIS ___ DAY OF JULY, 2022.

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

President

Attest:

Secretary/Assistant Secretary

{00606587}

Parachute Branch Library Branch Report

Stacy Kline, Parachute Branch Manager

Summer Reading

- 91 total readers
 - Total children enrolled: 55
 - Total adults enrolled: 32
 - Total teens enrolled: 4
- 58 readers, or 64% of the registered participants, completed their summer reading challenge
- 643 badges earned
- 810 rewards earned
- Total minutes logged: 102,939

Programs

Compared to this time last year, all of our program attendance numbers have increased:

Adult program attendance is up 136%
School-aged program attendance is up 42%
Early childhood program attendance is up 400%

Meeting Room Usage & Door Count

Meeting room usage is up 928% compared to this time last year, while the door count is up 52% over this time last year

Looking Ahead

We want to identify ways in which to attract teens to the library. We don't currently have any teen programs on offer, as getting teens in for these programs has not been successful to date. Teens also represented the smallest demographic participating in the summer reading challenge.

We are already in the planning phase for fall programs, including an adult craft series; the winter reading program; and our annual Harry Potter festival.

Town of Parachute and Battlement Mesa Happenings

On June 22, Jamie LaRue and I attended a Parachute & Battlement Mesa Community meeting.

The key takeaways from this meeting are as follows:

- Parachute and Battlement Mesa, while two different communities, recognize that they are better working together. This was the overriding theme.
- Some upcoming plans/projects:
 - Loves Gas Station off the intersection of 215/300 and Cardinal Way. That intersection there will become a four way stop. This Loves will include a McDonald's and a Chesters Chicken. Construction began a few weeks ago.
 - Beautifying and revitalizing the downtown district on 1st and Cardinal Way, as well as the pedestrian bridge
 - Updating, improving, and expanding trail systems and parks
 - Recruiting businesses to open shop in Parachute--a grocery store, restaurants, retail stores, etc.
 - Diversifying economy beyond oil and marijuana
 - There is a plan on file with the town for razing the condemned hotel, and building 60-70 new homes, a laundromat, and a restaurant
 - There are two neighborhoods planned for up in Battlement Mesa; one on the corner of Spencer and Morrisania Battlement Parkway and another east of Monument Creek Village
 - They're still awaiting county approval but hope to break ground on these developments in spring 2023

Human Resources Report

Kim Owens, Human Resources Director

One of the most exciting things to happen recently is that an analysis of our wages budget for the remainder of 2022 determined that we can sustain six, 40-hour Library Specialist positions for the remainder of 2022. We originally converted one part-time Library Specialist position at each branch to 40 hours from May through September to help with the adding of additional open hours and the Summer Reading Program. This additional support has been very beneficial to the branches, and we recognize the need to strive for additional full-time positions to better support our staff.

We continue to work through Jamie's Assimilation Plan, and all staff had the opportunity during July to give him feedback on three questions and we had 31 staff participate.

Staff expressed Jamie's strength in being a great communicator – excellent listener who hears what staff are saying, wants to know where people are at, is approachable, empathetic, a strong leader, is thoughtful in his decision-making – considering the input of his staff, and also empowers his staff to make their decisions; he is thoughtful and inclusive; is making strong connections with staff; is community focused; is kind, has great people skills, and is a collaborator.

Staff stated that they share many values and behaviors with Jamie including mutual respect, intellectual freedom, open communication, compassion, empathy, community outreach, curiosity, honesty, integrity, and forward-thinking.

Staff identified possible areas in which they think Jamie may have difficulty being successful as: understanding how different the communities we serve are, getting staff to engage and participate in District objectives, building community relationships particularly with people with opposing viewpoints. Staff generally stated they believe with strong support from the Board and staff, and with Jamie's experience, Jamie will be successful in these areas as well.

Below are word clouds illustrating the responses.

1) Based on what you've observed so far, what are Jamie's strengths?



A word cloud of staff responses to the question 'Based on what you've observed so far, what are Jamie's strengths?'. The words are arranged in four horizontal lines. The most prominent words are 'good listener', 'great', 'thoughtful', 'library', 'giving', 'Communication', 'listening', 'community', 'respect', 'think', 'ideas', 'Good', and 'make decision'. Other visible words include 'caring', 'everyone', 'hears', 'sharing', 'Collaboration', 'staff', 'situations', 'also', 'patrons', 'action', 'us', 'calm', and 'Jamie'.

2) What shared values and behaviors do you and Jamie appreciate and encourage?

Intellectual Freedom need working service respect trying
values Empathy community decisions staff input
everyone patrons others outreach library open appreciate

3) Is there anything you believe will make it particularly difficult for Jamie to be successful? What can he do to overcome this? How can others help him overcome this?

decision together already successful much really think might learning
good people libraries see Jamie experience
community difficult think branches us help need
others will towns one Jamie will support committees seems issue

Staff Education and Development update:

The Employee Development Coordinator and I will soon begin the implementation process of the NEOGOV learning management system. This process is estimated to take several months.

We continue to develop a consistent and sustainable New Hire Training curriculum.

The Rifle Branch Staff and Support Services staff participated in an Active Shooter training hosted by the Rifle Police Department.

We have 10 staff attending the Colorado Association of Libraries' Conference (CALCON) in September.

We have several Youth Services Coordinators attending the Colorado Libraries for Early Literacy virtual conference (CLELCON) in October.

Recruiting and Staffing update:

We had only one staff departure since the last board meeting, and that person left for personal reasons.

A couple of our Library Pages will soon be leaving for college and we've already selected candidates to backfill those positions with a bit of overlap time for some cross training.

With budget season here, we will be looking closely at staffing and working with the Public Services Team and the Leadership Team to see what changes or additions are needed.

Staffing Report - Since 6/23/2022:

New Hires: 1

- Library Specialist – Rifle, 24hrs/week – 7/19/2022

Promotions/Transfers: 0

Vacancies: 4

- Circulation Coordinator – Silt, 40hrs/week
- Library Specialist - Rifle, 24hrs/week – offer pending
- Library Specialist - Glenwood, 24hrs/week – offer pending
- Library Page – Parachute, 10hrs/week – *On pause*
- Library Page – Carbondale, 10hr/week – *On pause*

Departures: 1

- Library Specialist - Glenwood, 24hrs/week – 7/5/2022

Additional Staffing Information:

Headcount as of 7/21/2022:

- 81 total staff members (does not include subs)
- 35 benefit eligible staff (32 - 40 hours per week); 46 staff with less than 32 hours per week
- 58.075 FTE

Staff Stats by Location – 7/21/2022					
Location	FTE	Total Staff Count	Scheduled Staff Hours per Week <i>(total of all staff)</i>	Count of Benefit Eligible Staff <i>(over 32 hours)</i>	Count of Staff not eligible for Benefits <i>(under 32 hours)</i>
Carbondale	8.125	12	325	4	8
Glenwood	7.7	12	308	4	8
New Castle	7.15	11	286	4	7
Silt	6.5	9	260	3	6
Rifle	7.75	12	310	4	8
Parachute	6.65	9	266	4	5
Support Services	14.2	16	568	12	4
Grand Total	58.075	81	2323	35	46

Technical Services Update July 2022

Jenn Cook, Technical Services Director

Self-Checks

We are reviewing vendors and will soon be scheduling demos for new patron self-check and staff RFID equipment and software, after which a vendor recommendation will be presented to the Board. Our current system is aged, and many of the benefits that RFID should provide, such as the ability to simultaneously check in and out multiple items, error-free patron use of self-check machines, and the use of handheld readers for paging and inventory, have not been experienced by current staff. The successful implementation of our new RFID system is dependent on a training program that ensures all staff understands the potential that the new system offers and a thorough understanding of how to use it.

Hold Pick-up Notices

We had been receiving increased reports that patrons were not receiving their hold pick-up notices, so Marmot updated our Sender Policy Framework record, which is a guard against spam that identifies who is allowed to send email on our organization's behalf. Because of this, patrons' email providers had been frequently quarantining our email notices as spam. We are already experiencing improvement in hold pick-up notices not getting blocked as often now.

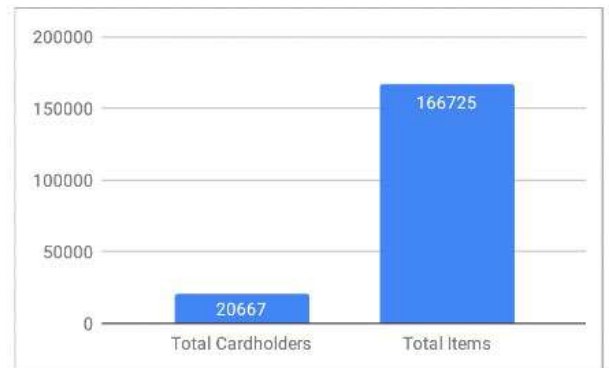
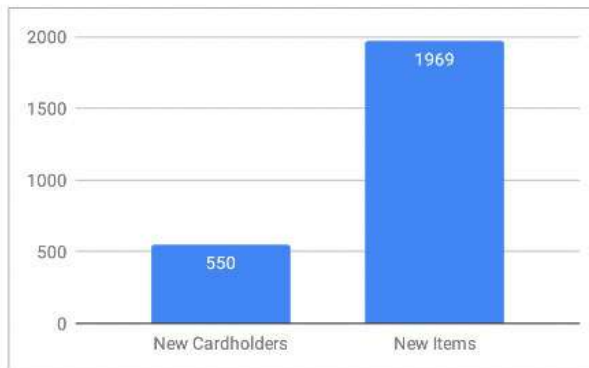
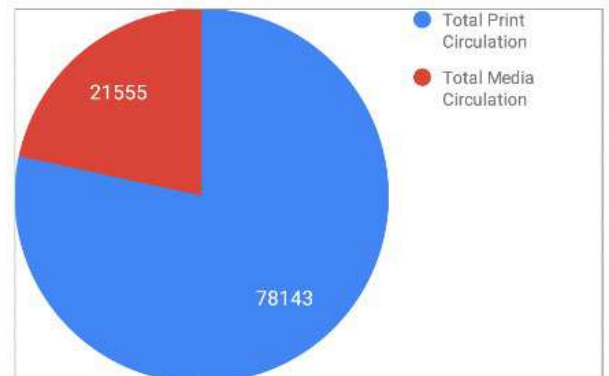
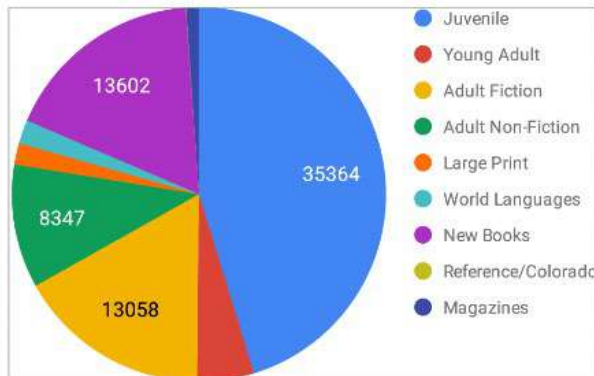
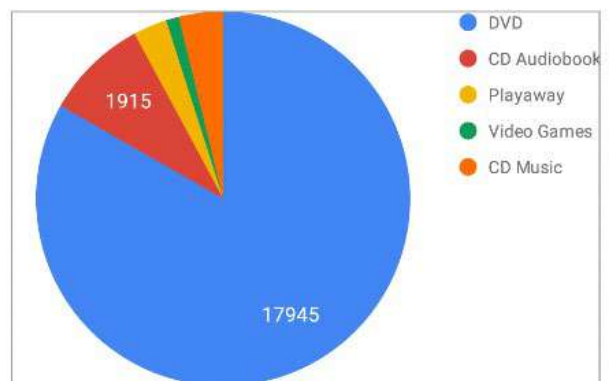
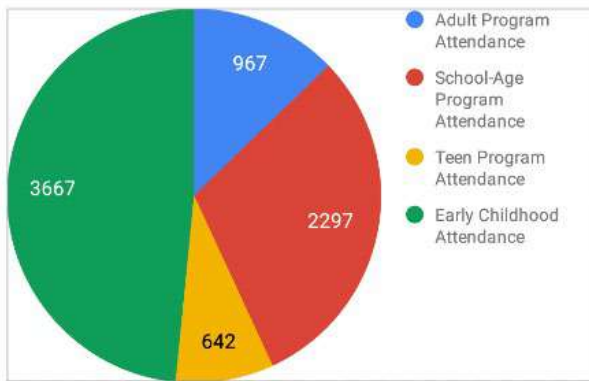
Ebsco

Several updates are coming to Ebsco resources. First, an overhaul to the user interface will be rolled out soon to make search screens much less cluttered and confusing. In addition, 7 new databases were recently added to our subscription. I will be coordinating with marketing and training to help both patrons and staff become more familiar with these tools.

Libby

The OverDrive app was removed from existing app stores on February 23, 2022. This affected a minimal number of people because, while they are trying to migrate users to the newer Libby app, they are not sunseting the OverDrive app just yet, nor are they getting rid of the OverDrive website. Also, because the Amazon app store has not approved the Libby app for the Kindle Fire device, patrons who use Kindle Fire are still able to download the OverDrive app. Thanks to our ongoing marketing and publicity efforts, we are slowly and steadily increasing our percentage of Overdrive users switching to Libby, from 60% in January to 67% in June.

Print Collections & Circulation Data June 2022



Digital Collections & Circulation Data June 2022

STATISTICS JUNE YTD	District		
	2022 Actual	2021 Actual	% change
Website			
Website Visits	109217	107174	1.91%
Downloadables/Streaming			
Overdrive - total eBook, audio, video, mag	35412	34996	1.19%
Hoopla - total	12839	16541	-22.38%
Kanopy	5195	5370	-3.26%
Subscription Resources			
Ancestry - Searches	14980	13447	11.40%
MyHeritage - Sessions	302	42	619.05%
EBSCO Databases - Sessions	17070	34442	-50.44%
Biography in Context - Sessions	1114	442	152.04%
Research in Context - Sessions	315	1097	-71.29%
Learning Express - Sessions	27	77	-64.94%
Brainfuse - Uses	1193	372	220.70%
Tumblebooks - Book Views	179	301	-40.53%
Mango - Sessions	666	534	24.72%
Wall Street Journal - Access	178	54	229.63%
Consumer Reports - Sessions	84	59	42.37%

Marketing July Report

James Larson, Communications & Marketing Director

June was all about the Summer Reading Challenge and promoting that and the supporting events. We promoted this on the radio in English and Spanish instead of the newspapers as we did last year. We also featured SRC and its events on the website and social media along with the traditional flyers and posters. It is difficult to know if these are really bringing in the patrons or not. However, we are seeing a huge increase in participants compared to the last few years.

As the weather warmed, the area festivals began popping up as well. The Libraries participated in Strawberry Days in Glenwood, marching in the parade and setting up a booth and story time at the festival at 2 Rivers Park. Our Parachute folks also participated in the annual Rockmageddon. And, some of the branches are setting up information tables at their community farmer's markets.

New for us this year was participation in the Glenwood Springs First Annual Pride Festival. The event was a huge success according to participants, organizers and the press. GCPLD joined the Basalt, and Pitkin County Libraries handing out goodies and resources we have for that community. At our booth, we gave out free buttons made on the spot and other giveaways. Kudos to Kat Dressman for compiling and creating a fabulous reading list brochure of hundreds of LGBTQA+ titles available at our libraries, including picture books for small children, middle grade titles, Teen, Young Adult, Adult, and many of our titles in Spanish. (see attached)

And lastly, Emily was finally able to update and redesign our Library informational brochure in English and Spanish now that all of our expanded hours are a reality. (see attached).

Also, check out this month's recommended viewing review in the *Sopris Sun*.

Statistics

Number of Events Promoted in: 25

Followers:

Facebook – 3,532

Instagram – 1339

Email Newsletter (May) – 14,141

Facebook Reach: 5,363 (down 72% from May-probably due to no paid ad posts and lack of interactive content. Most posts were about events for Summer Reading Program)

Instagram reach: 390 (down 9.5%)

Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

Carbondale Chamber of Commerce email newsletter



June 2, 2022

Garfield County Public Libraries

Storytime Schedule Changes at the Libraries

Your Garfield County Libraries have recently adjusted the weekly Storytime schedules at multiple branches in relation to current needs and the Summer Reading Challenge. Some locations are offering additional times and/or Spanish or bilingual weekly sessions, while other locations have put Storytime on hiatus for the summer months. Stop by your local library or visit www.gcpld.org to find out the current schedule.



Stories from Everest | Monday, June 27 at 6:00 PM

Jon Gibans has been on over 20 climbing and skiing expeditions on some of the world's highest peaks. From burnt yak burgers to tents on fire, hear Jon's unique story of climbing Everest at 6 p.m. on Monday, June 27 at the Carbondale Branch Library. He'll even throw in some amazing show and tell at the end. Free and open to all. For more information call the library at 970-963-2889.

[Learn More](#)

Recommended Viewing: 'Chico & Rita'

By Lisa Detweiler
New Castle Branch Library
Associate

I love a good story about everyday people that also gives me a peek into a different time and/or place. "Chico & Rita" fits that description. Better yet, it tells the story through the rhythms of Cuban jazz.

"Chico & Rita" is a beautifully animated Spanish-language film for adults (with English subtitles available, of course). The story opens as an older Chico hears the song that he wrote for Rita when they were young musicians in Havana in the late 1940s. The music takes him back, and we learn their story through his memories, from Havana to New York and into the present day. As advertised, "From the moment that fate brings them together during a dance in Havana, life continues to unite them and separate them, just like the characters in a bolero."

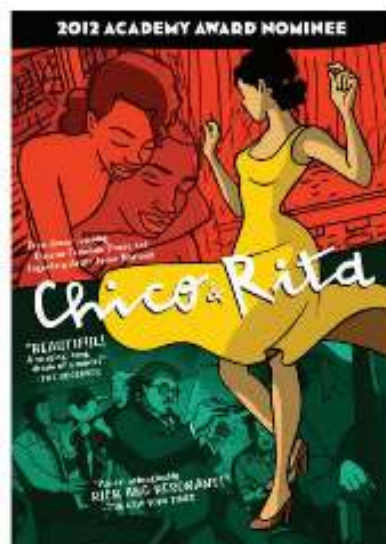
"Chico & Rita" was released in 2010 and won nine awards including the prestigious Goya Award for Best Animated Film and Gaudí Awards for Best Animated Feature and Best Musical Score. "Chico & Rita" was nominated for 12 additional

awards including the Oscar for Best Animated Feature Film and the NAACP Image Awards for Outstanding Independent Motion Picture and Outstanding International Motion Picture.

Writer-director Fernando Trueba, pianist and bandleader Bebo Valdés and artist Javier Mariscal created this film. According to a 2011 critical review in *El Espectador Imaginario* (The Imaginary Spectator), "Chico & Rita" pays homage to the music that three admirable artists have gifted the world, to remind us that the island still exists and that it will always live through its music". Idania Valdés' lovely voice brings singer Rita to life.

According to a 2012 National Public Radio review, Bebo Valdés "worked for years at Havana's Tropicana Club, and both played for and orchestrated songs for [many] jazz greats whose stylings grace the movie's soundtrack." At 93 years, Valdés played all of Chico's piano solos, "both the ones created specifically for this film, and the ones in big-band arrangements he recorded years ago."

If, like me, you missed this gem when it was released, you can still watch it through Garfield



County Libraries! Go to www.gcpld.org and search "Chico & Rita" to find a DVD or BluRay. You can "Place A Hold" with your library card to have it delivered to your closest Garfield County library. You can also use your library card to download or stream the film through Hoopla or Kanopy. Learn more about how to access these free apps (or websites) at www.gcpld.org/research/

"Recommended Reading" is a collaboration between The Sopris Sun and the Garfield County Public Libraries District (GCPLD), highlighting important literature available at local libraries. "Recommended Viewing" will review films available for free through GCPLD's services.

YOUNG ADULT NON-FICTION

Queer: The Ultimate Guide for Teens - Bolgo, Kathy
A Quick and Easy Guide
 to **They/Their Pronouns** - Bongiovanni, Archie
This Book is Gay - Dawson, Juno
The New Queer Conscience - El, Adam
Queerfully and Wonderfully Made:
A Guide for LGBTQ+ Christian Teens - Finke, Leigh
A Quick and Easy Guide
 to **Queer and Trans Identities** - G, Macy
Brave Face - Hutchinson, Shaun
Being Jazz: My Life as a Transgender Teen - Jennings, Jazz
All Boys Aren't Blue: A Memoir Manifesto - Johnson, George
Gender Queen: A Memoir - Kobabs, Maia
Beyond Magenta - Kuklin, Susan
The Pride Guide - Langford, Jo
Continuum - Men, Chella
My Lesbian Experience with Loneliness - Nagata, Kabi
The 57 Bus - Slater, Kashka
The Fire Never Goes Out - Stevenson, ND
Beyond the Gender Binary - Vaid-Menon, Alok

ADULT FICTION

Count Your Lucky Stars - Bellefleur, Alexandria
We All Loved Cowboys - Bainsimon, Carol
Cantoras - De Roberts, Carolina
Every Good Boy Does Fine - Dank, Jeremy
Bisexual - Djavadi, Nègor
Girl, Woman, Other - Evaristo, Bernardine
Fried Green Tomatoes at
the Whistle Stop Cafe - Flagg, Fannie
Annie on My Mind - Garden, Nancy
Annie on My Mind - Garden, Nancy
The Art of Fielding - Harbach, Chad
The Mercies - Hargrave, Miran
All of You Every Single One - Hitchman, Beatrice
Somos Las Hormigas - Hutchinson, Shaun
The Fifth Season - Jemisin, N.K.
The Prophets - Jones, Robert
The Thirty Names of Night - Jouxhadar, Zeyn
The House in the Cerulean Sea - Kluge, TJ
Under the Whispering Door - Kluge, TJ
Perpetual West - Mason, Meena

ADULT FICTION CONT.

One Last Stop - McQuiston, Casey
Red, White, and Royal Blue - McQuiston, Casey
The Song of Achilles - Miller, Madeline
Under the Udala Trees - Okparanta, Chinelo
She Who Became the Sun - Parker-Chan, Shelley
Garret Run Series - Parrish, Joan
The Air you Breathe - Peebles, Frances de Porte
Marriage of a Thousand Lies - Sindu, SJ
On Earth, We are Briefly Gorgeous - Vuong, Ocean
Cielo Nocturno con Heridas de Fuego - Vuong, Ocean
To Paradise - Yanagihara, Hanya

ADULT NON-FICTION

Real Queer America - Allen, Samantha
Fun Home - Bechdel, Alison
The Other Mothers - Barney, Jennifer
Yolo: Papi! How to Come out
in a Walmart Parking Lot
and Other Life Lessons - Brammer, John Paul
A Two-Spirit Journey - Chacaboy, Ma-Nee
Ace: What Asexuality Reveals About Desire,
Society, and the Meaning of Sex - Chen, Angela
Transgender Warriors: Making History
from Joan of Arc
to Dennis Rodman - Fainberg, Leslie
High-risk Homosexual: A Memoir - Gomez, Edgar
Last Call - Graen, Eion
Found in Transition - Hassouri, Parla
The Light Streamed Beneath It - Hitchins, Shawn
Sister Outsider - Lorde, Audre
It Was Vulgar and It Was Beautiful - Lowery, Jack
The Natural Mother of the Child:
A Memoir of Non-binary
Parenthood - Malcom Balc, Krys
Let the Record Show - Schuiman, Sarah
Always a Soldier: Service, Sacrifice, and Coming out
As America's Favorite
Black, Gay Republican - Smith, Rob
We Both Laughed in Pleasure:
The Selected Diaries of Lou Sullivan - Sullivan, Lou
Raising LGBTQ Allies - Tompkins, Chris
As a Woman - Williams, Paula Stone



LGBTQ+ TITLES AVAILABLE

 GARFIELD COUNTY
LIBRARIES
www.gcpid.org

PICTURE BOOKS

Worm loves Worm - Austrian, J.J.
Rainbow: A First Book of Pride - Genhart, Michael
Prince & Knight - Haack, Daniel
Red: A Crayon Story - Hall, Michael
Federico y sus Familias - Hernández, Mili
I am Jazz - Herthel, Jessica
Mommy, Mama, and Me in the Middle - LaCour, Nina
Families, families, families! - Lang, Suzanne
Sirenas - Love, Jessica
Call Me Max - Lukoff, Kyle
When Aidan Became a Brother - Lukoff, Kyle
Plenty of Hugs - Manushkin, Fran
Mommy, Mama, and Me - Newman, Lesléa
Be Who You Are - Parr, Todd
The Family Book - Parr, Todd
A Church for All - Pitman, Gayle
My Maddy - Pitman, Gayle
This Day in June - Pitman, Gayle
And Tango Makes Three - Richardson, Justin
Stella Brings the Family - Schiffer, Miriam
A Plan for Pops - Smith, Heather
Pride Puppy - Stevenson, Robin
The Answer - Sugar, Rebecca

MIDDLE GRADES FICTION

Almost Flying - Arlow, Jack Maia
The Ship We Built - Bean, Lexie
Alan Cole is Not a Coward - Bell, Eric
Hazel's Theory of Evolution - Bigelow, Lisa Jenn
Ivy Aberdeen's Letter to the World - Blake, Ashley
Hurricane Child - Callender, Kacen
King and the Dragonflies - Callender, Kacen
Genius Jolene - Cassidy Sara
A Home For Goddesses and Dogs - Connor, Leslie
Better Late than Ever - Federle, Tim
Lily and Dunkin - Gephart, Donna
Alice Austen Lived Here - Gino, Alex
George - Gino, Alex
George: Simplemente sé Tú Mismo - Gino, Alex
Melisse - Gino, Alex
The Other Boy - Honneste, M.G.

MIDDLE GRADES CONT.

Middle School's a Drag,
You Better Werk! - Howard, Greg
Beetle & the Hollowbones - Layne, Allza
Mila et Laura: Deux Filles,
Trois Histories Lesbiennes - Lee, Foxglove
Too Bright to See - Lukoff, Kyle
The Backstagers and the Ghost Light - Mierzius, Andy
The Insiders - Oshiro, Mark
The Witch Boy - Osterag, Molly
The Hidden Witch - Osterag, Molly
The Midwinter Witch - Osterag, Molly
The Best at It - Pancholy, Maulik
Gracefully Grayson - Polonsky, Ami
The Derby Daredevils - Rosewater, Kit
So Hard to Say - Sanchez, Alex
The Moon Within - Salazar, Aida
La Luna Dentro de Mi - Salazar, Aida
Oble is Man Enough - Schuyler, Bailar
Drama - Teigemeier, Reina
Cattywampus - Van Otterloo, Ash
After Tupac and D Foster - Woodson, Jacqueline

MIDDLE GRADES NON-FICTION

LGBTQ Service in the Armed Forces - Harris, Duchess
LGBTQ+ Rights - Loh-Hagen, Virginia
LGBTQ Human Rights Movement - Morlock, Theresa
Gay & Lesbian History for Kids: the Century-Long
Struggle for LGBTQ Rights,
with 21 activities - Pohlen, Jerome
Gay Rights Movement - Watson, Stephanie
LGBTQ History and
Current Issues - Britannica Dig. Learning



eBooks and eAudiobooks are included on this list! eBooks and eAudiobooks are available on Hoopla, Libby, and Overdrive.

YOUNG ADULT FICTION

The Poet X - Acevedo, Elizabeth
Leah on the Off Beat - Albertalli, Becky
Georgia Peaches
and Other Forbidden Fruit - Brown, Jaye Robin
Felix Ever After - Calender, Kacen
The Heartbreak Bakery - Capetta, A.R.
Things We Couldn't Say - Coles, Jay
Of Fire and Stars - Coulthurst, Audrey
The Times I Knew I Was Gay - Crewes, Eleanor
Miseducation of Cameron Post - Danforth, Emily
Legendborn - Deonn, Tracy
The Witch King - Edgmon, H.E.
The Dark and Starless Forest - Holowol, Sarah
Hani and Iesu's Guide to Fake Dating - Jaigirdar, Adiba
Our Dreams at Dusk - Kamatani, Yuhki
Let's Talk about Love - Kann, Claire
My Most Excellent Year - Kluger, Steve
The Extraordinaries - Kluge, TJ
Wake the Bones - Kliccynne, Elizabeth
Given - Kizu, Natsuki
The Gentleman's Guide to Vice and Virtue - Lee, Mackenzi
Two Boys Kissing - Levithan, David
What if it's Us - Levithan, David
Like a Love Story - Nazemian, Abdi
I'll Give You the Sun - Nelson, Jandy
Heartstopper - Oseman, Alice
Lovelyos - Oseman, Alice
The Stars and the Blackness
Between Them - Petrus, Junaude
Carry On - Rowell, Rainbow
Aristotle and Dante
Discover the Secrets
of the Universe - Saenz, Benjamin Alira
They Both Die at the End - Silvera, Adam
Between Perfect and Real - Stoeve, Ray
Laura Dean Keeps Breaking Up With Me - Tamaki, Mariko
Cold - Tamaki, Mariko
The Backstagers - Tynion, James
Spin me Right Round - Valdes, David
Mooncakes - Walker, Suzanne
The Prince and the Dressmaker - Wang, Jen
El Principe y la Modista - Wang, Jen
Fuero de Guion - Wilco, Jen



Events July 2022

Alex Garcia-Bernal, Education & Events Manager

GCPLD continued to be a busy place in June. The libraries kicked off the Summer Reading Challenge, themed Oceans of Possibilities. Each branch did great work decorating for the summer and inviting our patrons to participate in the Challenge. The libraries hosted the following presenters for Summer: Salida Circus, June 7th to the 9th, Amazing Dave Elstun, June 14th to the 16th, Locomotion Science and Circus, June 21st to the 23rd, Mr. Kneel's Beatbox Workshop, June 28th to the 30th. Our Summer Reading presentations saw acutely increased attendance, averaging between 60 and 100 participants per session.

GCPLD hosted a special program on water conservation by the Girl Scouts as part of the Summer Reading Challenge at the Parachute Library on June 2nd and the Glenwood Library on June 15th. The Glenwood Branch Library hosted their Summer Reading Kickoff event on June 2nd. GCPLD hosted a virtual presentation on Sharks by the Denver Downtown Aquarium on June 18th.

The Carbondale Branch Library hosted author Nate White on June 1st and author Larry Meredith on June 13th for a Meet the Author presentation. The Parachute Branch Library hosted their monthly Western Colorado Book Club on June 14th. The Carbondale Library hosted their monthly Third Thursday Book Club on June 16th.

The Rifle Branch Library began a weekly Spanish language story time, Cuentos en Español on June 3rd. The New Castle Branch hosted the Bristlecone Art Collaborative for an art workshop for Kids and Teens on June 4th. The Carbondale Branch Library began a weekly Bilingual story time on June 6th. The Silt Branch Library hosted a Cupcake Wars event for Summer on June 14th. GCPLD hosted a series of Learning and Networking Programs with Early Childhood Network at the Rifle Library on June 14th, Parachute and Silt Libraries on June 15th, New Castle on June 16th, Glenwood Library on June 22nd.

The Silt Library hosted the first week-long Dance Camp, presented by Dance Initiative from June 20th to the 24th. The Carbondale Branch Library hosted a presentation on the Basics of Genealogy on June 22nd. The New Castle Branch Library hosted their monthly Spanish language family program, Familias del Valle on June 25th. The Carbondale Library hosted Stories from Everest event featuring climber Jon Gibans on June 27th.

GCPLD has continued to engage in community outreach. The Parachute Branch Library was present at Parachute's Annual Rockmageddon, presenting library resources and programs. GCPLD was present at Glenwood's Strawberry Days Parade and Festival on June 18th. The Rifle Branch Library was present at the Rifle Farmer's Market, hosting the kid's Sprouts Corner on June 24th. GCPLD was also present at Glenwood's First Annual Pride Festival on June 24th.

Facilities Board Report

Jonathan Medrano, Facilities Manager

The Facilities Department continued to meet community and staff needs through small maintenance and building projects and addressed issues as they arose. The following are worthy mentions that were completed within the last 30 days.

Carbondale Art Sculpture Installation



The sundial art piece from the local artist from Carbondale, was recently installed on the south lawn of the library. GCPLD is grateful for the generous donation from the local book club. The Carbondale community can enjoy this wonderfully crafted art piece, which is also a working sundial.

Admin Office Space Project in Rifle (Update)

The Facilities Department has been progressing in the formalities of the Admin Office Space Project. At this time, the plans have been updated incorporating staff needs and workflow, the building plans have been submitted to the City of Rifle, plans and scope of work have been sent to all subcontractors, and a revised contract that reflects current market conditions will be received and once it's been approved by administration and legal counsel, it will be signed. The contractor estimates that the project will be starting at the end of August to early September.

Fire Sprinkler Inspections

The Facilities Department coordinated with Fire Sprinkler Systems, to carry out the annual fire sprinkler inspection for the New Castle, Silt and Rifle library branches. All parts of the systems have passed inspection and will continue in operation mode. There was one part that was noted that will need to be replaced in about 5 years. It is a galvanized steel fitting that is connected to a pressure gauge. This will be addressed and scheduled for replacement at the allotted time.

Certificate of Operations Boiler Inspections

The Facilities Department worked with Northwest Colorado Council of Governments to inspect the boiler system at the Glenwood Springs branch library. These boilers serve the main floor library area. The certificate of operation will be valid for another two years.

New Castle Storage Cage Installation

The Facilities Department is undergoing the installation of a chain-link storage cage in the basement of the New Castle Branch. This secure storage cage will be the new place for the district documents that are currently stored in the Rifle Branch. Due to the Admin Office Space renovation, they will be moved and the space will be incorporated into the new space. The Facilities Department is confirming estimates with area vendors at this time.

Rooftop Heat Tape Installation in New Castle

The Facilities Department is working with local electric company, Lively Electric to install additional heat tape to the rooftop area of the New Castle branch. Through the winter of 2021, there were two roof leaks that took place in a specific area. The evaluated roof section lacks sunshine and receives a lot of ice buildup that shifts back and forth over time hindering the integrity of the roof. This is where the new heat tape will be installed. The roof will undergo another evaluation during and after the 2022 winter season.